



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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**TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG**

BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO

MINUTES: Regular Session – June 21, 2022

This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsugPA> or by contacting our office.

The Board met in regular session pursuant to adjournment of the June 14, 2022, meeting.

Tom Grossmann – present

David G. Young – present

Shannon Jones – present

Tina Osborne, Clerk – present

- 22-0884 A resolution was adopted to hire Sara Swierk as Emergency Communications Operator within the Warren County Emergency Services Department. Vote: Unanimous
- 22-0885 A resolution was adopted to hire Macy Patterson as Emergency Communications Operator within the Warren County Emergency Services Department. Vote: Unanimous
- 22-0886 A resolution was adopted to approve pay differential for Kelly Carpenter, Protective Services Supervisor within the Warren County Job and Family Services, Children Services Division. Vote: Unanimous
- 22-0887 A resolution was adopted to approve wage increases for multiple employees within the Water and Sewer Department. Vote: Unanimous
- 22-0888 A resolution was adopted to approve hiring of Rebecca Ehling as the Executive Director for the Workforce Investment Board of Butler/ Clermont/ Warren Counties. Vote: Unanimous

- 22-0889 A resolution was adopted to accept resignation of Allyson Lyons, Community Manager, within the Warren County Telecommunications Department, effective June 24, 2022. Vote: Unanimous
- 22-0890 A resolution was adopted to approve end of 365- day probationary period and approve a pay increase for William Cornett within the Warren County Telecommunications Department. Vote: Unanimous
- 22-0891 A resolution was adopted to approve a pay increase for Virginia Books within the Warren County Department of Emergency Services. Vote: Unanimous
- 22-0892 A resolution was adopted to appoint representative to serve on the Area 12 Workforce Investment Board. Vote: Unanimous
- 22-0893 A resolution was adopted to cancel regularly schedule Commissioners' Meeting of Thursday June 23, 2022. Vote: Unanimous
- 22-0894 A resolution was adopted to advertise for bids for Fiber Installation for 313 Cook Road Lebanon, Ohio 45036 Humane Association / Animal Shelter for Warren County Telecommunications. Vote: Unanimous
- 22-0895 A resolution was adopted to authorize President of the Board to sign permit applications from the Ohio Department of Commerce, Division of Liquor Control on behalf of the Warren County Agricultural Society. Vote: Unanimous
- 22-0896 A resolution was adopted to enter into a Renewal Client Services Agreement with Truveris, Inc. Vote: Unanimous
- 22-0897 A resolution was adopted to declare an emergency ad waive competitive bidding for the immediate replacement of the walk- in freezer at the Juvenile Detention Center. Vote: Unanimous
- 22-0898 A resolution was adopted to authorize County Administrator to sign union settlement agreement on behalf of the Warren County Board of Commissioners and the Warren County Dispatch Association. Vote: Unanimous
- 22-0899 A resolution was adopted to approve the contract for Police Protection with the Kings Automall Owner's Association, Inc. on behalf of the Warren County Sheriff's Office. Vote: Unanimous
- 22-0900 A resolution was adopted to approve and sign the submission of SF-424, Assurances and Certifications as they relate to the Warren County 2019-2023 Consolidated Plan and Fiscal Year 2022 CDGB Annual Action Plan. Vote: Unanimous
- 22-0901 A resolution was adopted to authorize publication of a Notice of Public Review for Warren County's Consolidated Annual Performance and Evaluation Report (CAPER) relative to the Warren County Community Development Block Grant Program Entitlement Program. Vote: Unanimous

- 22-0902 A resolution was adopted to enter into a cooperative agreement with the City of South Lebanon for the Mason-Morrow-Millgrove Road (Pike Street) Bridge #38-3.73 Rehabilitation Project over Dry Run, on behalf of the Warren County Engineer's Office. Vote: Unanimous
- 22-0903 A resolution was adopted to approve Amendment #1 to the engineering contract with Fishbeck on behalf of the Warren County Engineer's Office.
Vote: Unanimous
- 22-0904 A resolution was adopted to approve and enter into a contract amendment with Universal Transportation Services, LLC on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 22-0905 A resolution was adopted to approve and enter into a contract with Warren County Transit on behalf of the Warren County Department of Human Services.
Vote: Unanimous
- 22-0906 A resolution was adopted to enter into a TANF PRC contract with Family Promise of Warren County (FKA Interfaith Hospitality Network) on behalf of Warren County Human Services. Vote: Unanimous
- 22-0907 A resolution was adopted to approve and enter into a contract with Pawsibilities Unleashed on behalf Warren County Children Services for a facility therapy dog.
Vote: Unanimous
- 22-0908 A resolution was adopted to enter into contract with the Warren County Board of Developmental Disabilities, Mental Health Recovery Board serving Warren and Clinton Counties, Warren County Juvenile Court, and the Warren County Educational Service Center for the purpose of pooling funds to provide clinical committee services to multi-need children in Warren County on behalf of Warren County Children Services. Vote: Unanimous
- 22-0909 A resolution was adopted to approve agreements and addendums with various providers relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 22-0910 A resolution was adopted to approve Change Order No. 2 to the contract with Larry Smith, Inc. for the Franklin Area Water Treatment Plant Discharge Lines Project, Purchase Order No. 21001968. Vote: Unanimous
- 22-0911 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 22-0912 A resolution was adopted to approve a street and appurtenances bond release for Roy Ward for completion of improvements in Charleston Place 3rd Addition situated in Turtlecreek Township. Vote: Unanimous

- 22-0913 A resolution was adopted to approve Charleston Place Drive and Savannah Drive in Charleston Place 3rd Addition for public maintenance by Turtlecreek Township. Vote: Unanimous
- 22-0914 A resolution was adopted to approve a street and appurtenances bond release for Keever Creek, LLC for completion of improvements in the Estates of Keever Creek, Section 3, situated in Turtlecreek Township. Vote: Unanimous
- 22-0915 A resolution was adopted to approve Eli's Pass and Noah's Run in the Estates of Keever Creek, Section 3 for public maintenance by Turtlecreek Township. Vote: Unanimous
- 22-0916 A resolution was adopted to approve an operational transfer from Commissioners' Fund #11011112 into Human Services Fund #2203. Vote: Unanimous
- 22-0917 A resolution was adopted to approve operational transfer from Commissioners' Fund #11011112 into Child Support Enforcement Agency Fund #2263. Vote: Unanimous
- 22-0918 A resolution was adopted to accept an amended certificate and approve a supplemental appropriation for Sheriff's Office Fund #2294. Vote: Unanimous
- 22-0919 A resolution was adopted to approve supplemental appropriation into Common Pleas Court Community Based Corrections Donation #2288. Vote: Unanimous
- 22-0920 A resolution was adopted to approve appropriation adjustment from Commissioners' General Fund #11011110 into Sheriff's Office Fund #11012200. Vote: Unanimous
- 22-0921 A resolution was adopted to approve appropriation adjustment within Sheriff's Office Fund #11012200. Vote: Unanimous
- 22-0922 A resolution was adopted to approve appropriation adjustment within Warren County Garage Fund #11011620. Vote: Unanimous
- 22-0923 A resolution was adopted to approve appropriation adjustment within Warren County Garage Fund #11011620. Vote: Unanimous
- 22-0924 A resolution was adopted to approve appropriation adjustment within Telecommunications Department Fund #11012810. Vote: Unanimous
- 22-0925 A resolution was adopted to approve appropriation adjustment within Emergency Services / Communications Center Fund #11012850. Vote: Unanimous
- 22-0926 A resolution was adopted to approve appropriation adjustment within the Water Revenue Fund No. 5510. Vote: Unanimous

- 22-0927 A resolution was adopted to approve appropriation adjustment within the Water Revenue Fund No. 5510. Vote: Unanimous
- 22-0928 A resolution was adopted to approve appropriation adjustment within the Property and Casualty Insurance Fund #66371113. Vote: Unanimous
- 22-0929 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous
- 22-0930 A resolution was adopted to approve appropriation adjustment from Commissioners' General Fund #11011110 into Probate Court Fund #11011250. Vote: Unanimous
- 22-0931 A resolution was adopted to approve modification to the fee schedules within the Warren County Building and Zoning Department. Vote: Unanimous
- 22-0932 A resolution was adopted to enter into Master Subscription and License Agreement with ESO Solutions, Inc. for Fire and EMS Records Management System for Warren County Telecommunications Public Safety Network. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Tiffany Zindel, County Administrator, discussed the current IRS mileage reimbursement rate of 62 cents and questioned if the Board would like to discuss modifying Warren County's rate.

The Board requested additional information from Mrs. Zindel prior to a decision.

PUBLIC HEARING

CONSIDER MODIFICATIONS TO THE FEE SCHEDULES WITHIN THE WARREN
COUNTY BUILDING AND ZONING DEPARTMENT

The public hearing to consider modifications to the fee schedules within the Warren County Building and Zoning Department was convened this 21st day of June 2022, in the Commissioners' Meeting Room.

Commissioner Grossmann opened the hearing by stating this is a second public hearing to allow for public discussion relative to the modifications proposed to the fee schedules.

There being no one present to speak about the modifications, on motion, the public hearing was closed, and the Board resolved (Resolution #22-0931) to adopted to approve modification to the fee schedules within the Warren County Building and Zoning Department.

Gary Estes, Telecommunications Deputy Director, was present for a work session to present the Service and Product Utilization Report for 2021.

Mr. Estes presented the attached report which shows the data on spending relative to radios by community.

There was discussion on whether the report includes dispatch in the data.

Mr. Estes clarified that it does include the technology costs but not the labor.

There was discussion relative to the report and the desire to include data that shows the cost savings to the communities with having Warren County provide dispatch versus having their own.

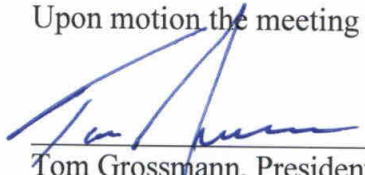
There was discussion relative to a manual being prepared as well as the desire of the Board for the executives of political subdivisions to understand the services provided by Warren County.

Commissioner Jones thanked them for the report.

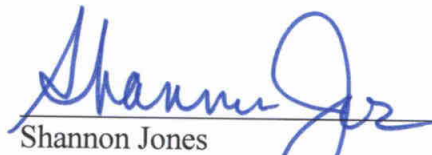
Tiffany Zindel, County Administrator, discussed the possibility of a memorandum of understanding with the political subdivisions which would spell out exactly what services are provided by Warren County.

On motion, upon unanimous call of the roll, the Board entered into executive session at 9:23 a.m. to discuss hiring and compensation within Children Services pursuant to Ohio Revised Code Section 121.22 (G)(1) and pending litigation to consult with an attorney who is present pursuant to Ohio Revised Code Section 121.22 (G)(3) and exited at 11:20 a.m.

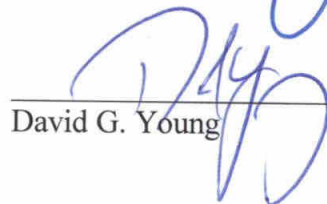
Upon motion the meeting was adjourned.



Tom Grossmann, President

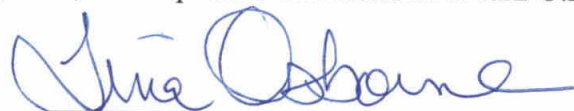


Shannon Jones



David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on June 21, 2022, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio



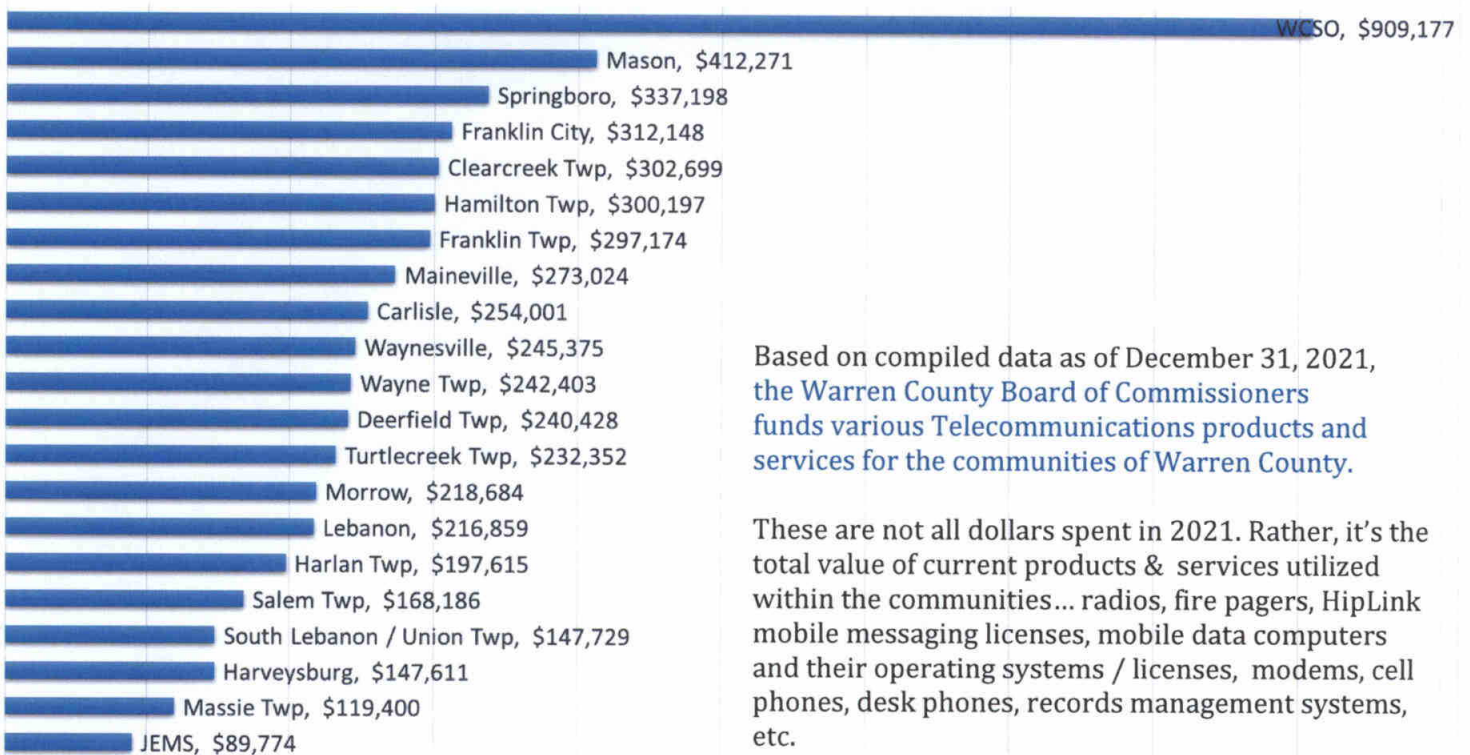
SPUR Service + Product Utilization Report

Categorized by Warren County Community for year ending 2021

The SPUR illustrates the quantifiable Telecom products & services utilized by each Warren County community, combining police, fire, EMS, school, administration, and public works data. In addition to this SPUR, Telecom distributes a Benefits Assessment Report (BAR) to each Fire/EMS, Law Enforcement, Probation agency plus Emergency Services. The goal is to reconcile inventories, rosters, reduce unnecessary spending, and communicate the spend-share.

- The pie chart on each community's page illustrates Commissioner-funded components. A partner's Benefit Assessment Report digs deeper into ownership splits and itemized rosters.
- There are more pieces to the pie that we have not yet quantified. Several systems are hard to divide fairly between the communities. Rather than misrepresenting figures, we're opting not to include.
- Some communities share the same resource; e.g. Salem Twp and the Village of Morrow both use Salem-Morrow Fire/EMS. For that reason, some agency counts are applied to more than one community. Do not attempt summing up the blue figures from each Community's page... that would overinflate the total BOCC contribution.
- South Lebanon & Deerfield Twp figures are lower than reality because many databases don't break out the (3) Sheriff's Office Posts.

Value of Calculated Commissioner-Funded Products & Services



Based on compiled data as of December 31, 2021, the Warren County Board of Commissioners funds various Telecommunications products and services for the communities of Warren County.

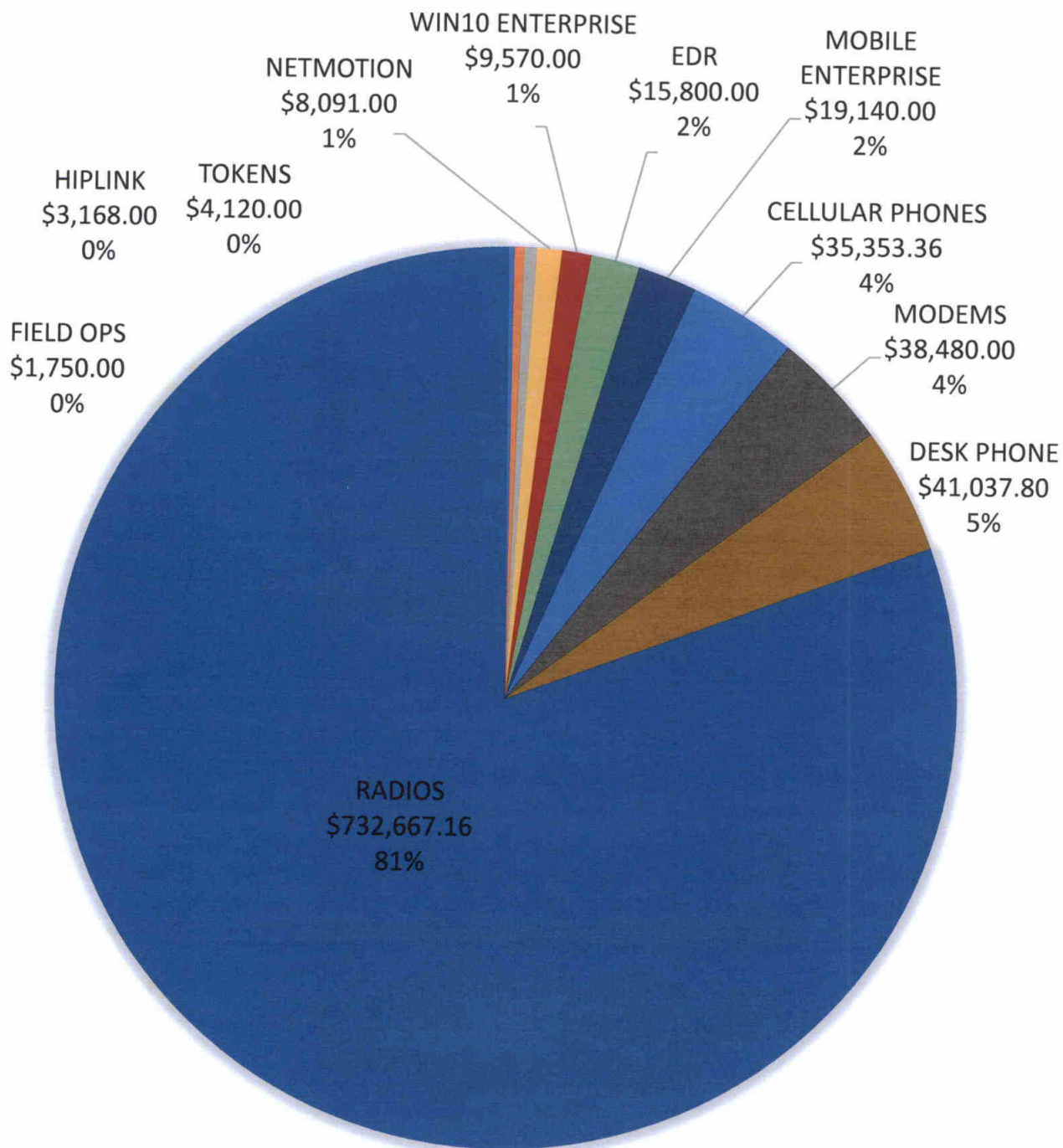
These are not all dollars spent in 2021. Rather, it's the total value of current products & services utilized within the communities... radios, fire pagers, HipLink mobile messaging licenses, mobile data computers and their operating systems / licenses, modems, cell phones, desk phones, records management systems, etc.

These figures do not account for acquisition costs, staffing costs, or maintenance costs associated with the Warren County Emergency Communications Center, Radio System, 9-1-1 System, Backup Fire Paging System, Telecommunications' Data Center and Radio Network Operations Center, 24/7 On-Call Support, Training, or any other unlisted product or service.

Warren County Sheriff's Office

The Board of County Commissioners funds \$909,177.32 worth of known products and services.

COMMISSIONER-FUNDED COMPONENTS



Radios are a one-time expense.

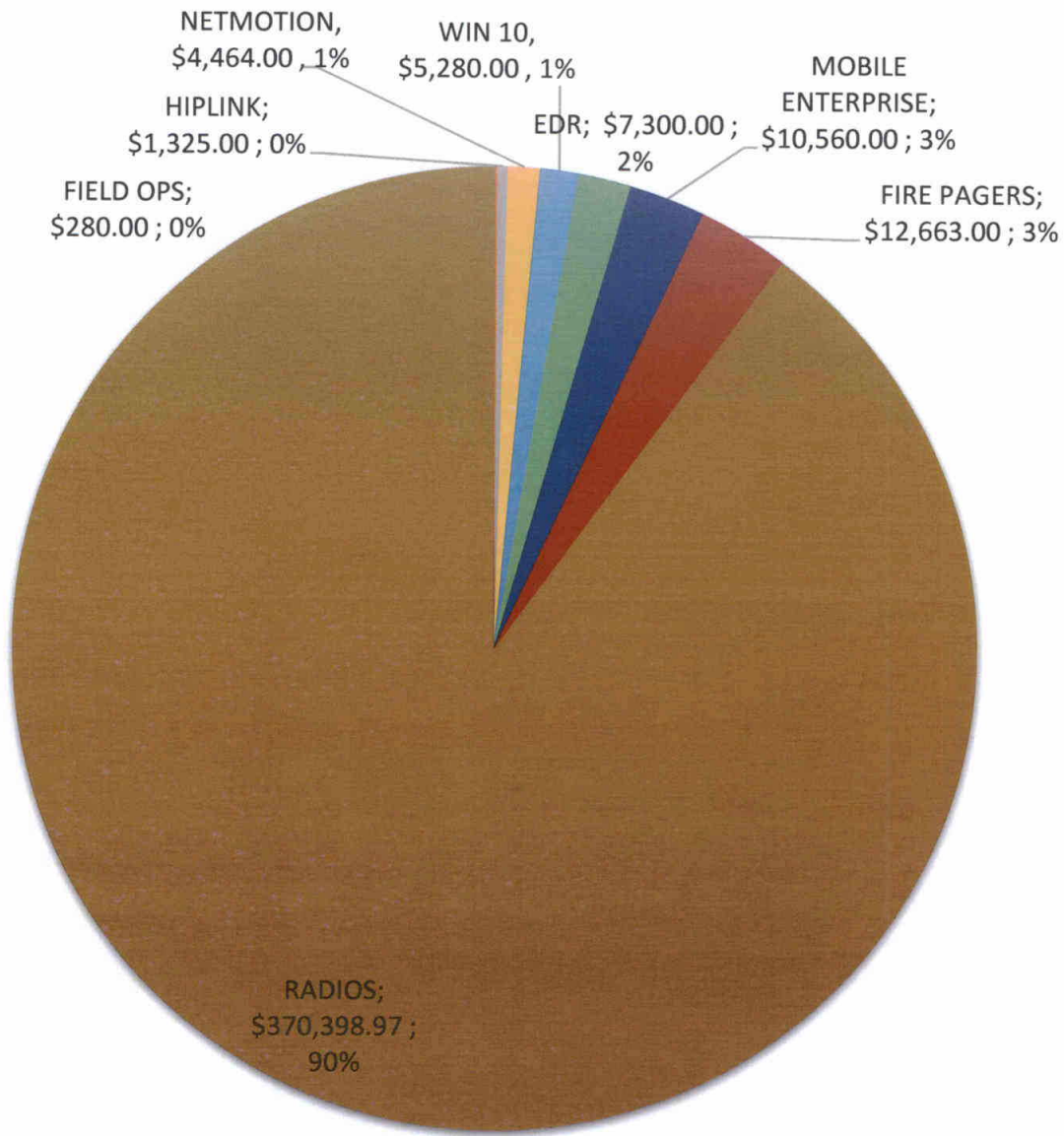
This does not account for the community's value share of the 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

Mason

The Board of County Commissioners funds

\$412,270.97 worth of known products and services.

Commissioner-Funded Components

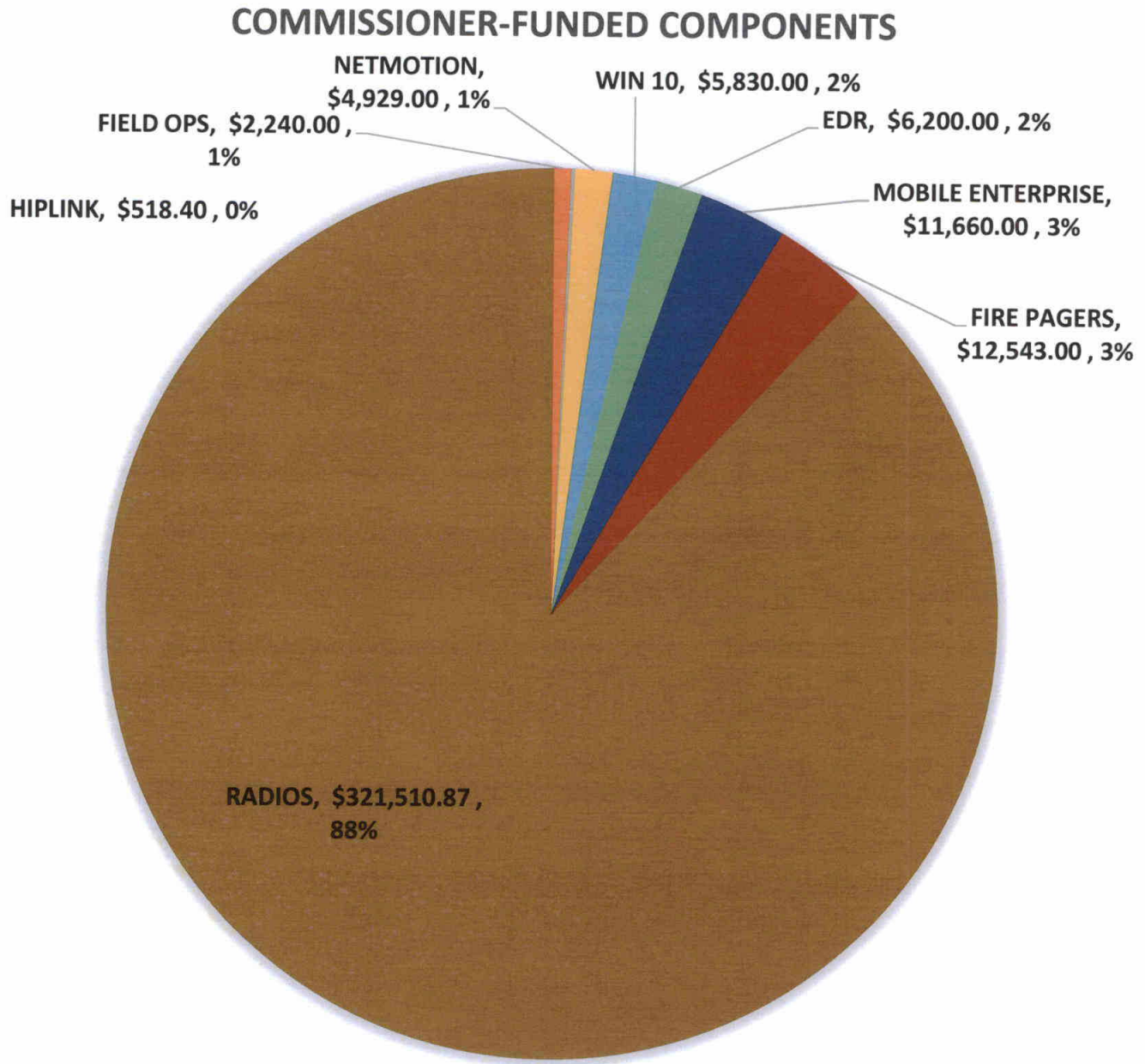


Radios and pagers are one-time expenses.

This does not account for the community's value share of the 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

Springboro

The Board of County Commissioners funds **\$337,197.73** worth of known products and services.



Radios and pagers are one-time expenses.

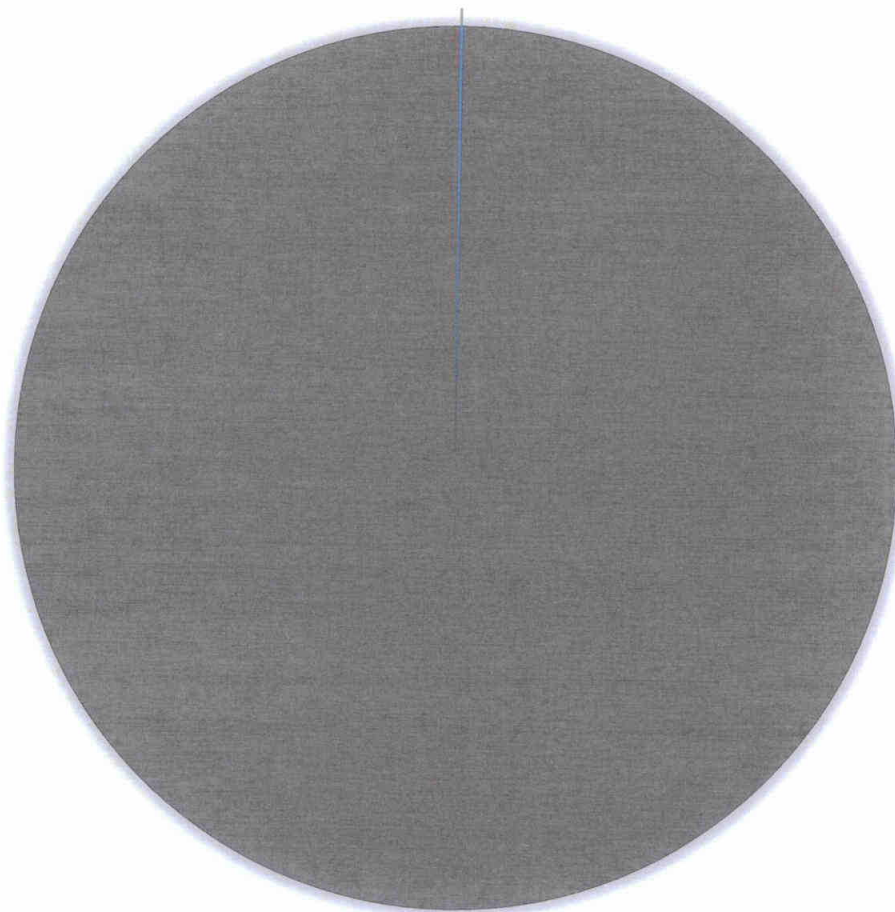
This does not account for the community's value share of the 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

City of Franklin

The Board of County Commissioners funds **\$312,148.45** worth of known products and services.

COMMISSIONER-FUNDED COMPONENTS

HIPLINK, \$432.00 , 0%



RADIOS,
\$311,716.45 ,
100%

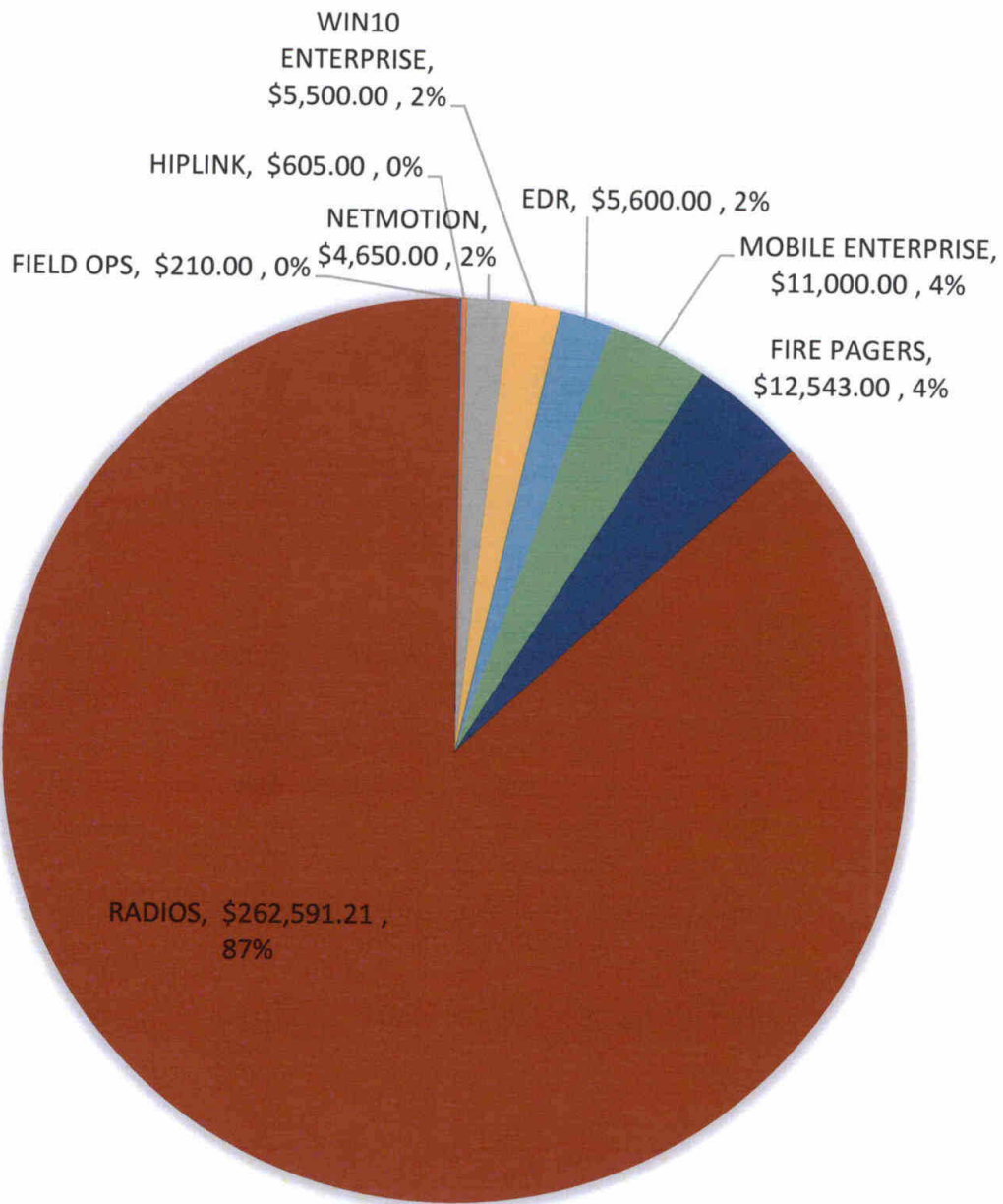
Radios and pagers are one-time expenses.

This does not account for the community's value share of the 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

Clearcreek Township

The Board of County Commissioners funds **\$302,699.21** worth of known products and services.

COMMISSIONER-FUNDED COMPONENTS



Radios and pagers are one-time expenses.

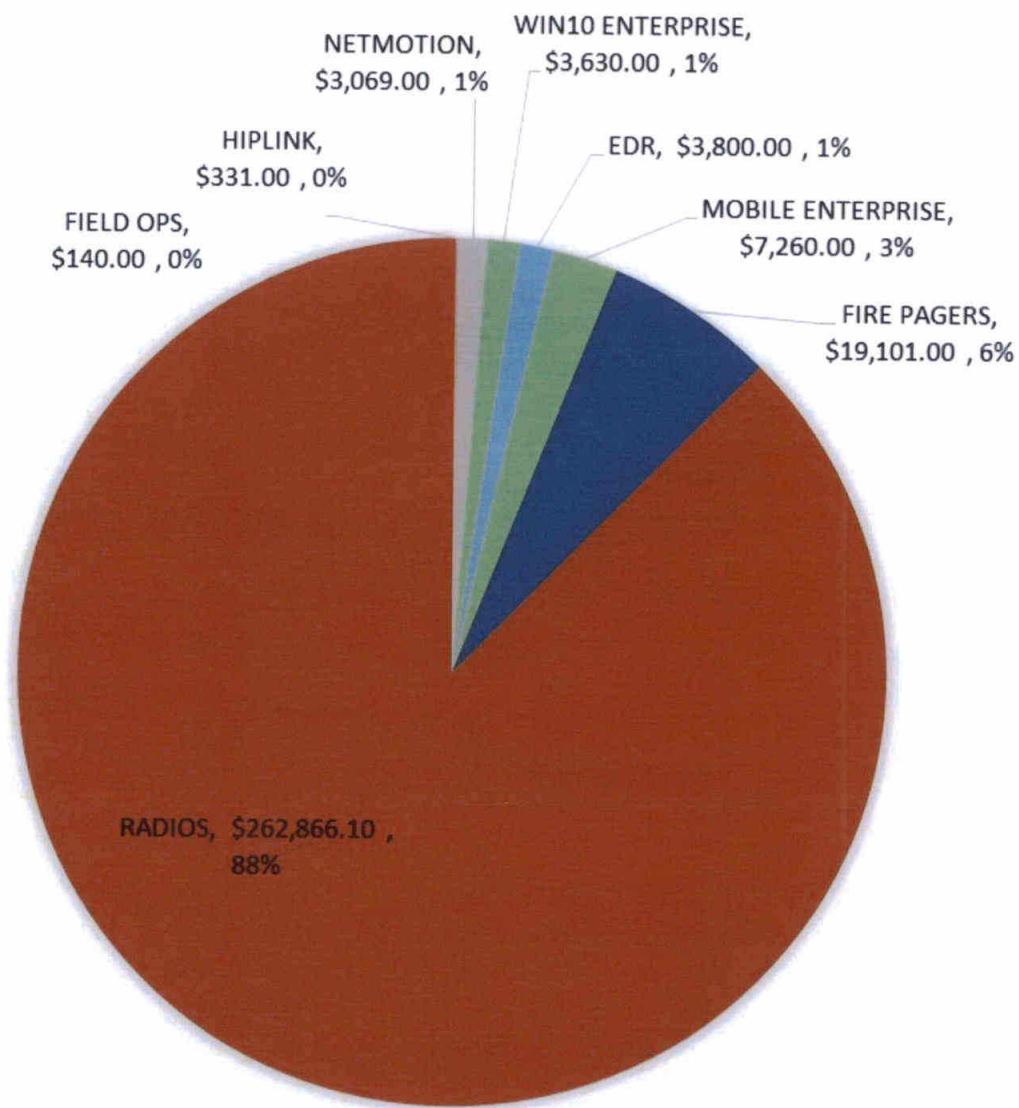
This does not account for the community's value share of the 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

Hamilton Township

The Board of County Commissioners funds

\$300,197.10 worth of known products and services.

COMMISSIONER-FUNDED COMPONENTS



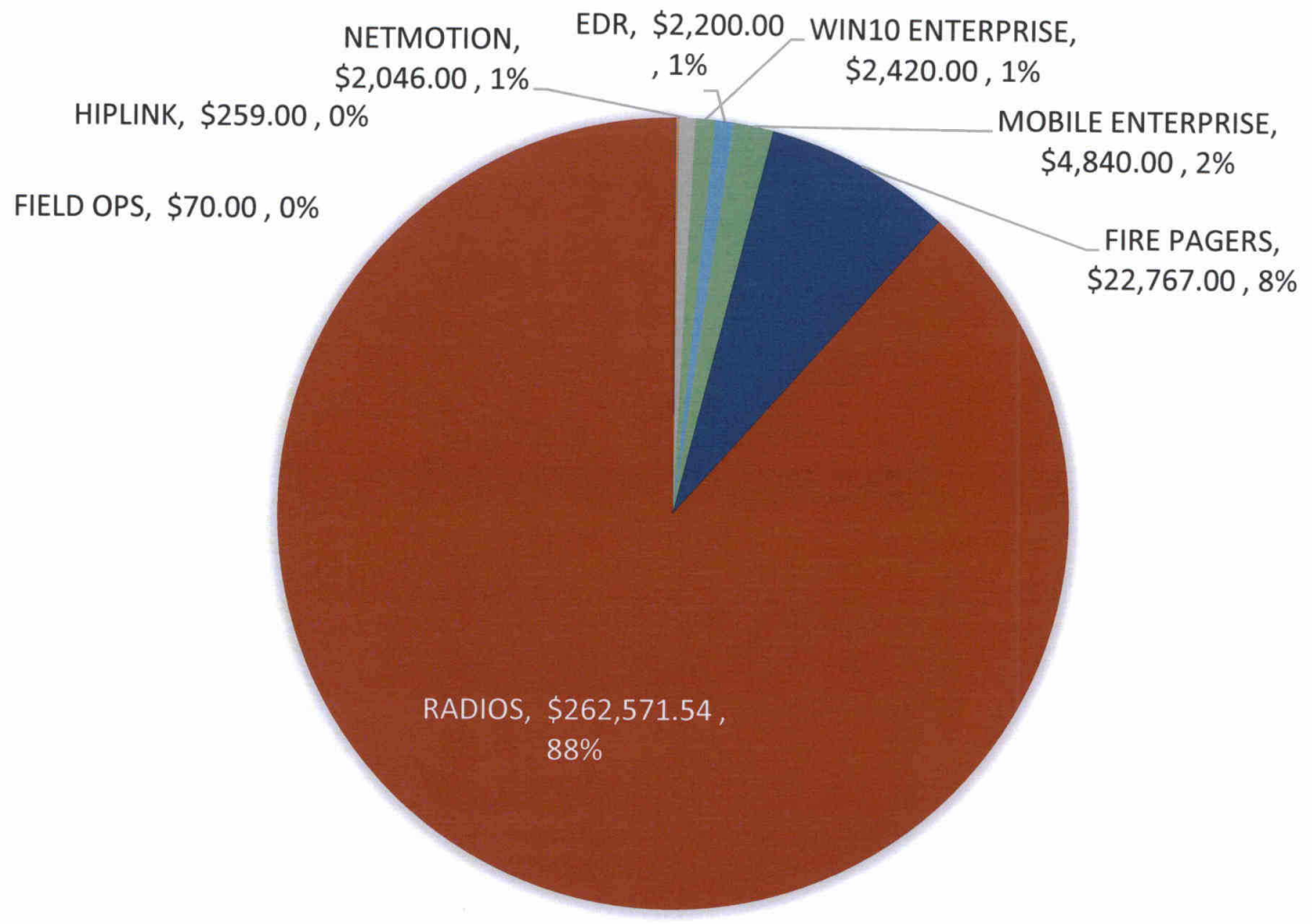
Radios and pagers are one-time expenses.

This does not account for the community's value share of the 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

Franklin Township

The Board of County Commissioners funds **\$297,173.54** worth of known products and services.

COMMISSIONER-FUNDED COMPONENTS

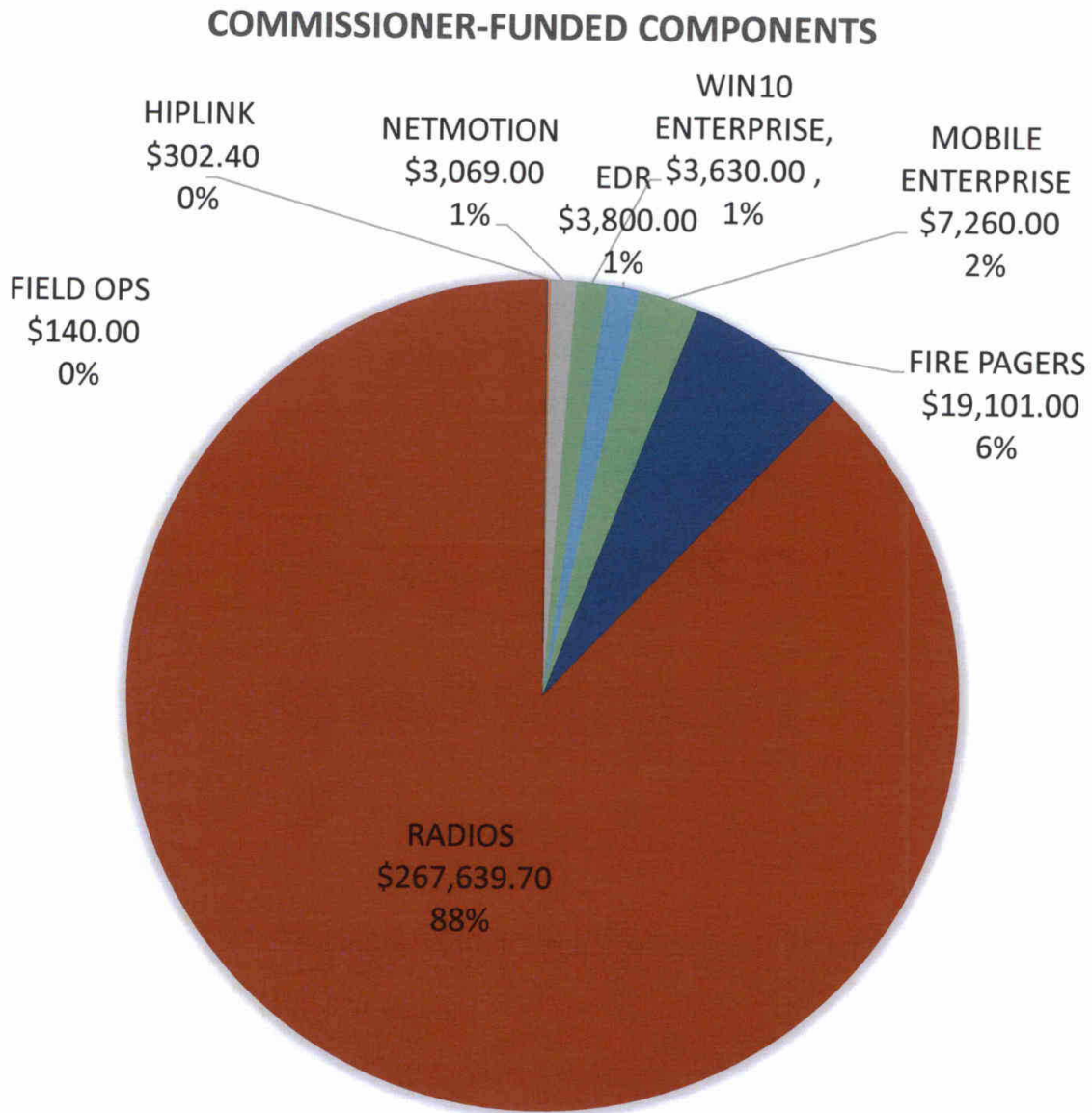


Radios and pagers are one-time expenses.

This does not account for the community's value share of the 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

Maineville

The Board of County Commissioners funds **\$273,023.53** worth of known products and services.



Included are Hamilton Twp Fire/EMS & Police counts since they cover Maineville's public safety.

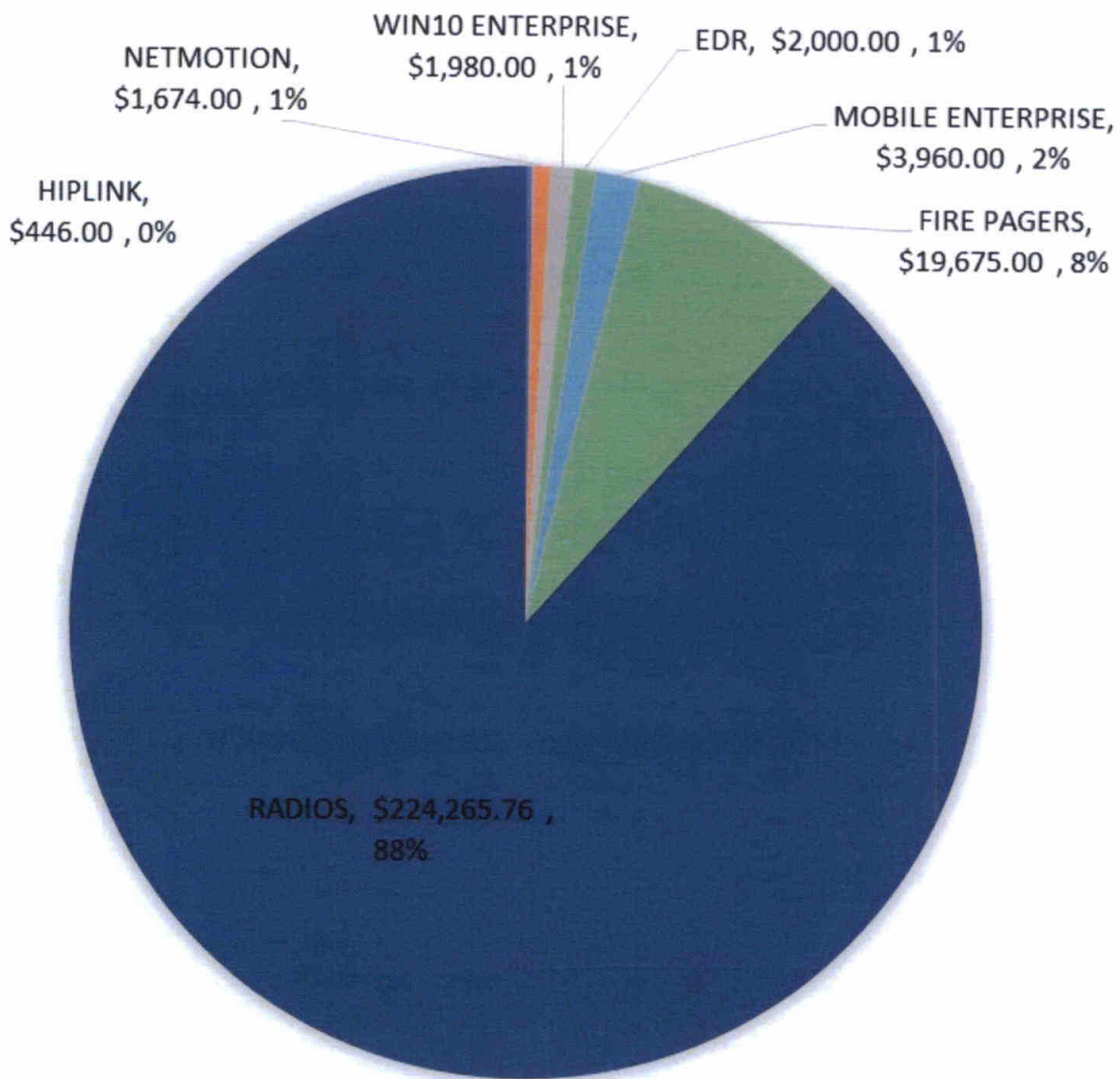
Radios and pagers are one-time expenses.

This does not account for the community's value share of the 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

Carlisle

The Board of County Commissioners funds **\$254,000.76** worth of known products and services.

COMMISSIONER-FUNDED COMPONENTS



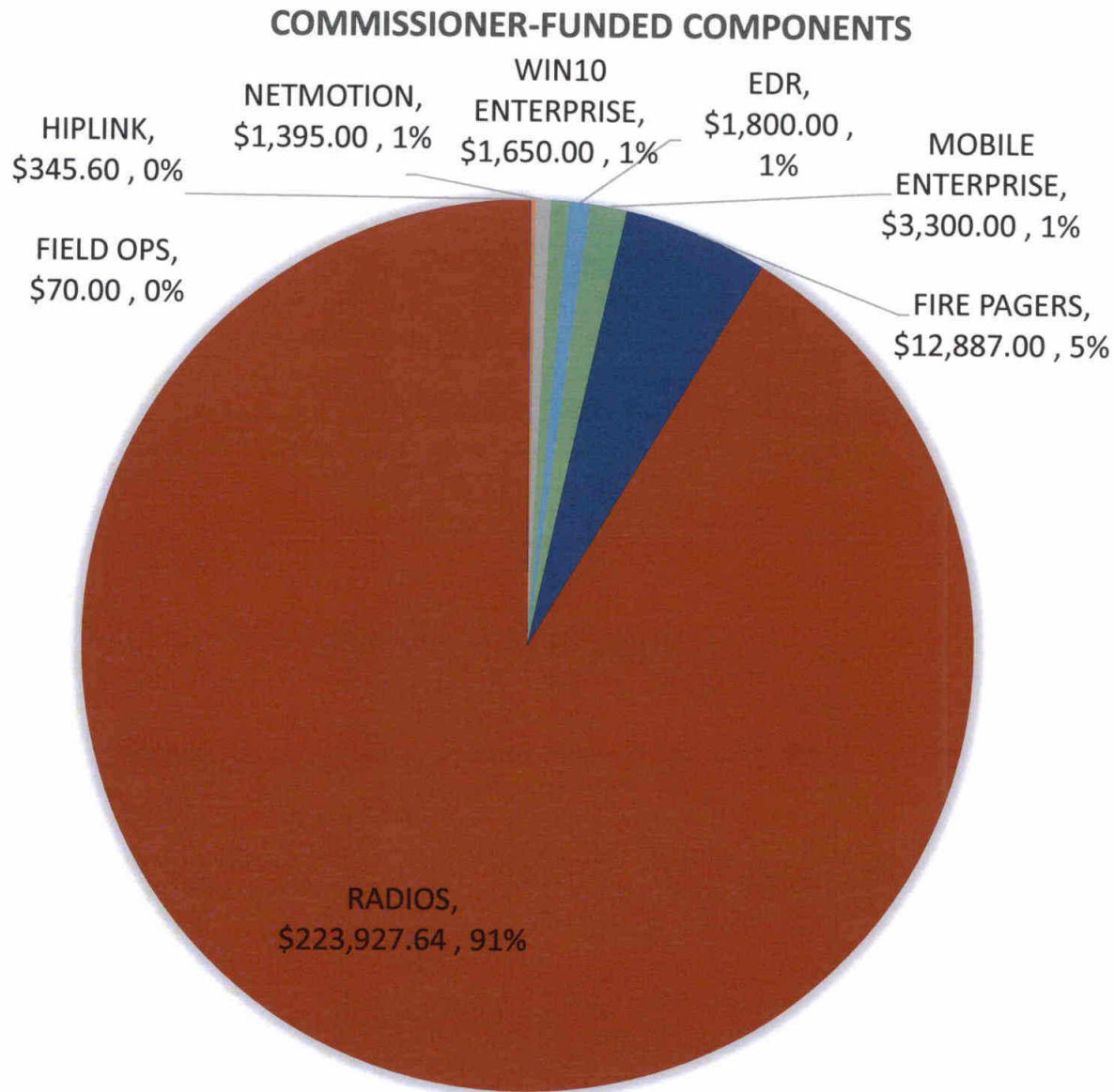
Carlisle figures include JEMS stats, as their EMS provider.

Radios and pagers are one-time expenses.

This does not account for the community's value share of the 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

Waynesville

The Board of County Commissioners funds **\$245,375.24** worth of known products and services.



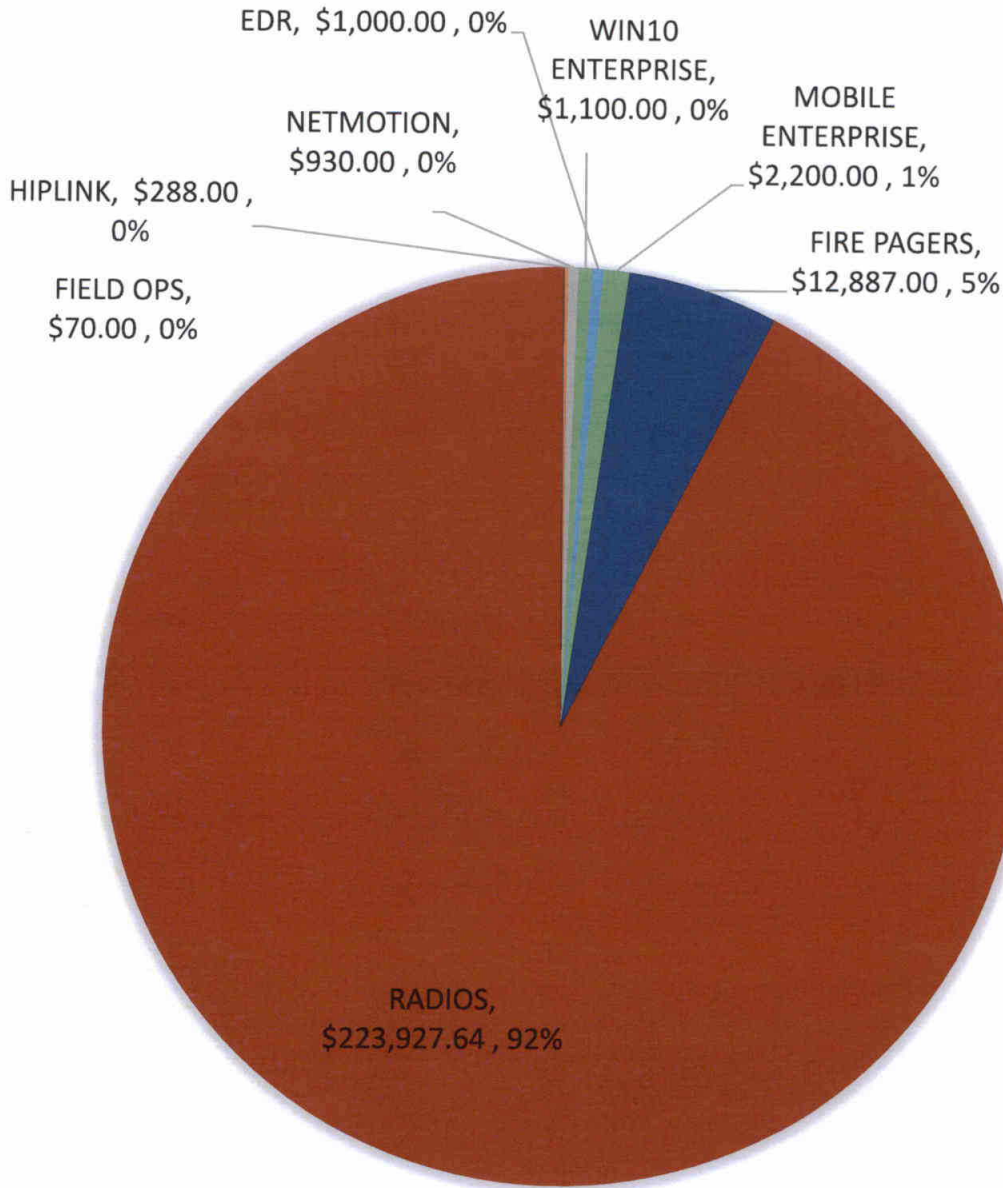
Radios and pagers are one-time expenses.

This does not account for the community's value share of the 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

Wayne Township

The Board of County Commissioners funds **\$242,402.64** worth of known products and services.

COMMISSIONER-FUNDED COMPONENTS

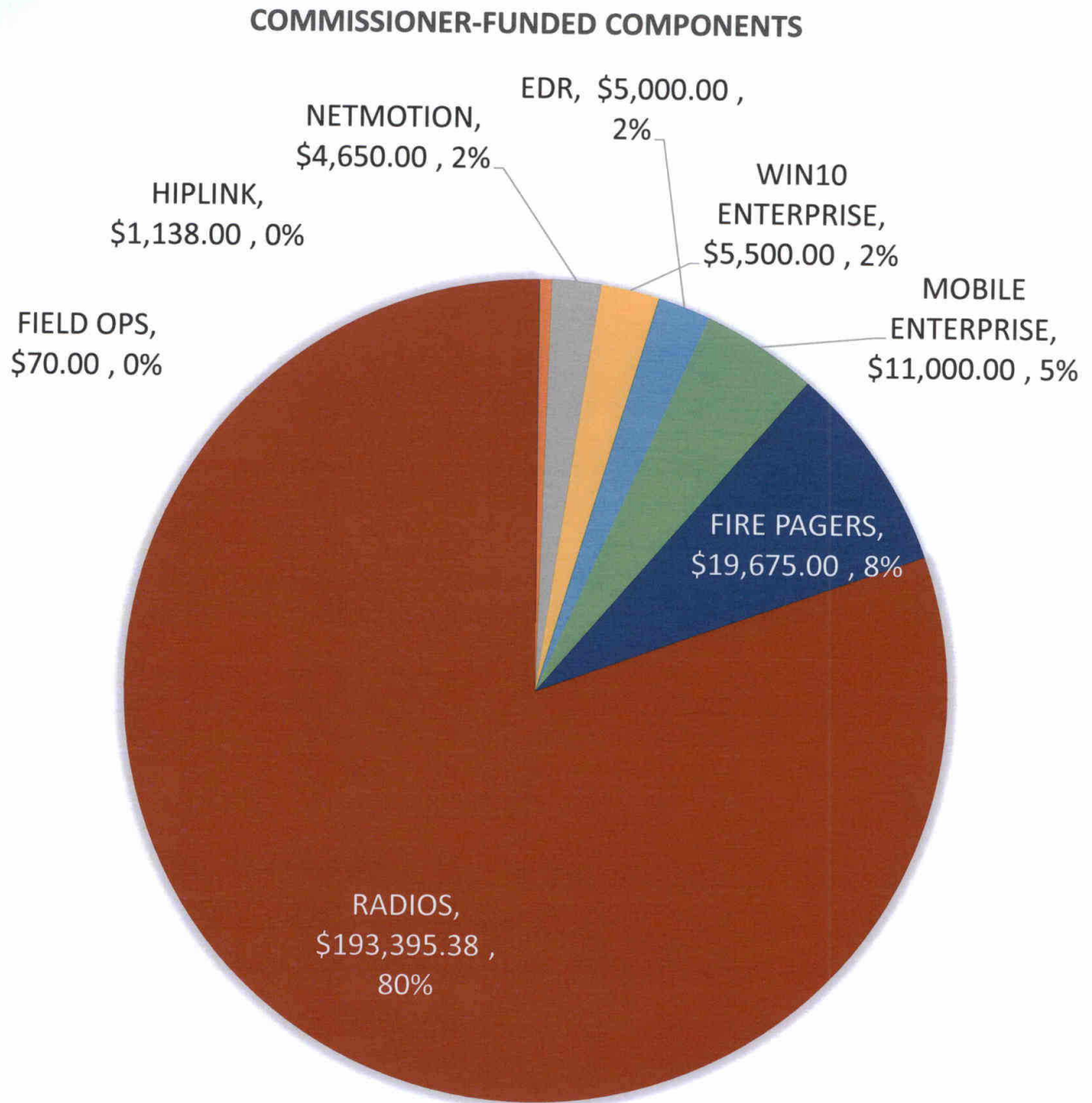


Radios and pagers are one-time expenses.

This does not account for the community's value share of the 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

Deerfield Township

The Board of County Commissioners funds **\$240,428.38** worth of known products and services.

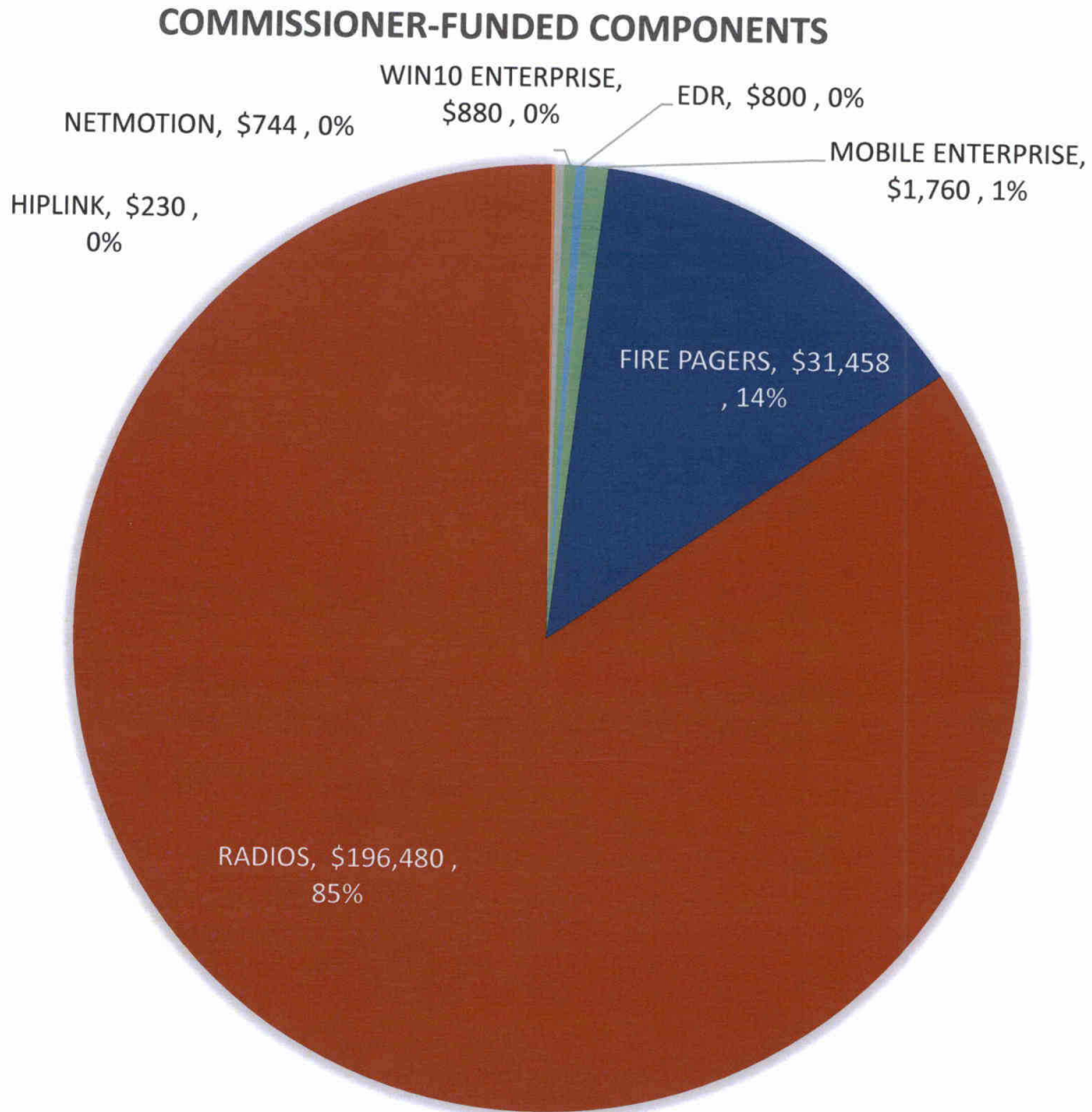


Radios and fire pagers are one-time expenses.

This does not account for Deerfield Twp's 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

Turtlecreek Township

The Board of County Commissioners funds **\$232,352** worth of known products and services.



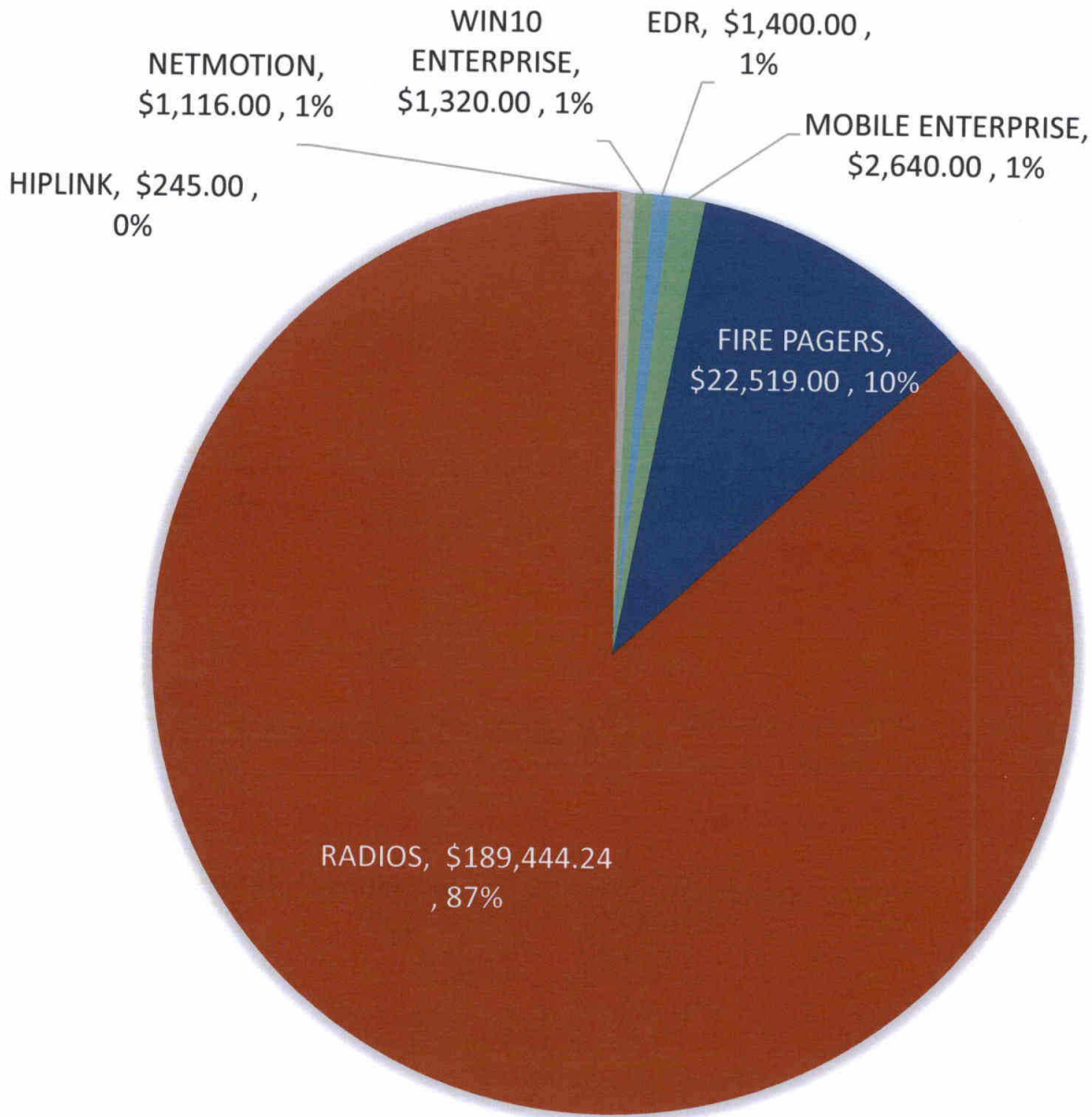
Radios and pagers are one-time expenses.

This does not account for the community's value share of the 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

Morrow

The Board of County Commissioners funds **\$218,684.24** worth of known products and services.

COMMISSIONER-FUNDED COMPONENTS



Radios and pagers are one-time expenses.

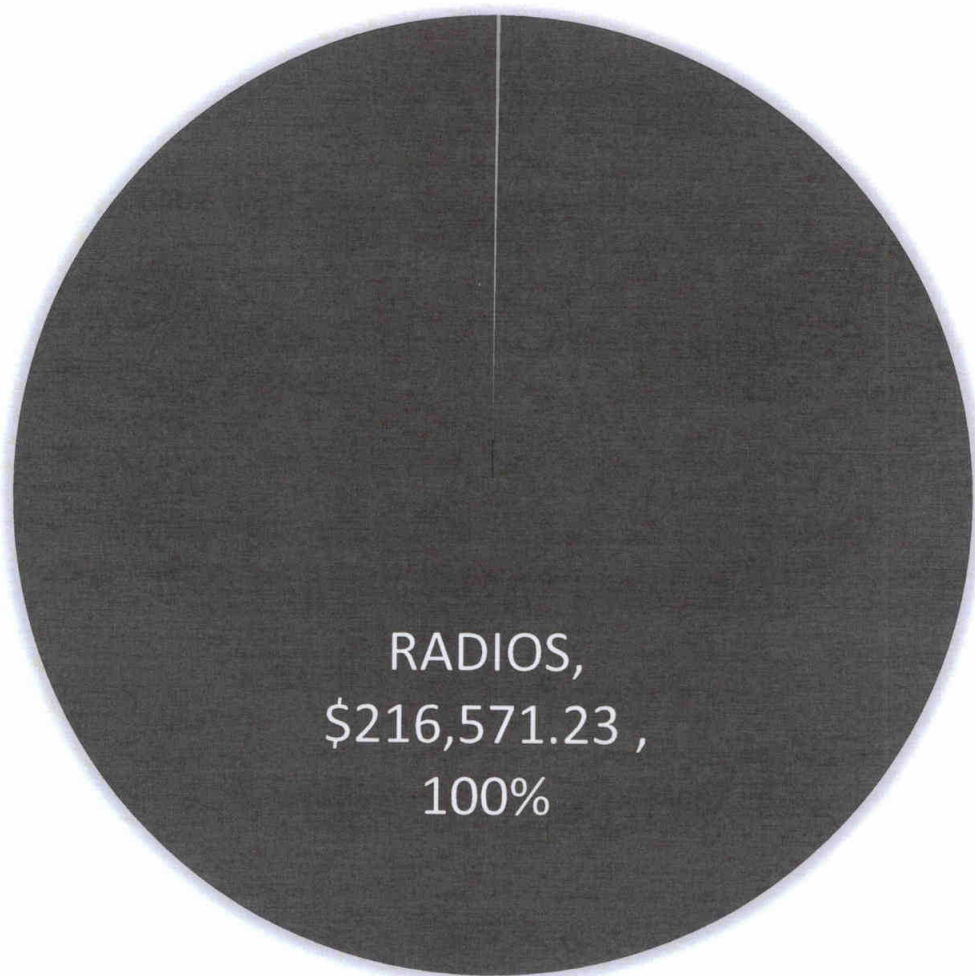
This does not account for the community's value share of the 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

Lebanon

The Board of County Commissioners funds **\$216,859.23** worth of known products and services.

COMMISSIONER-FUNDED COMPONENTS

HIPLINK, \$288.00 , 0%



RADIOS,
\$216,571.23 ,
100%

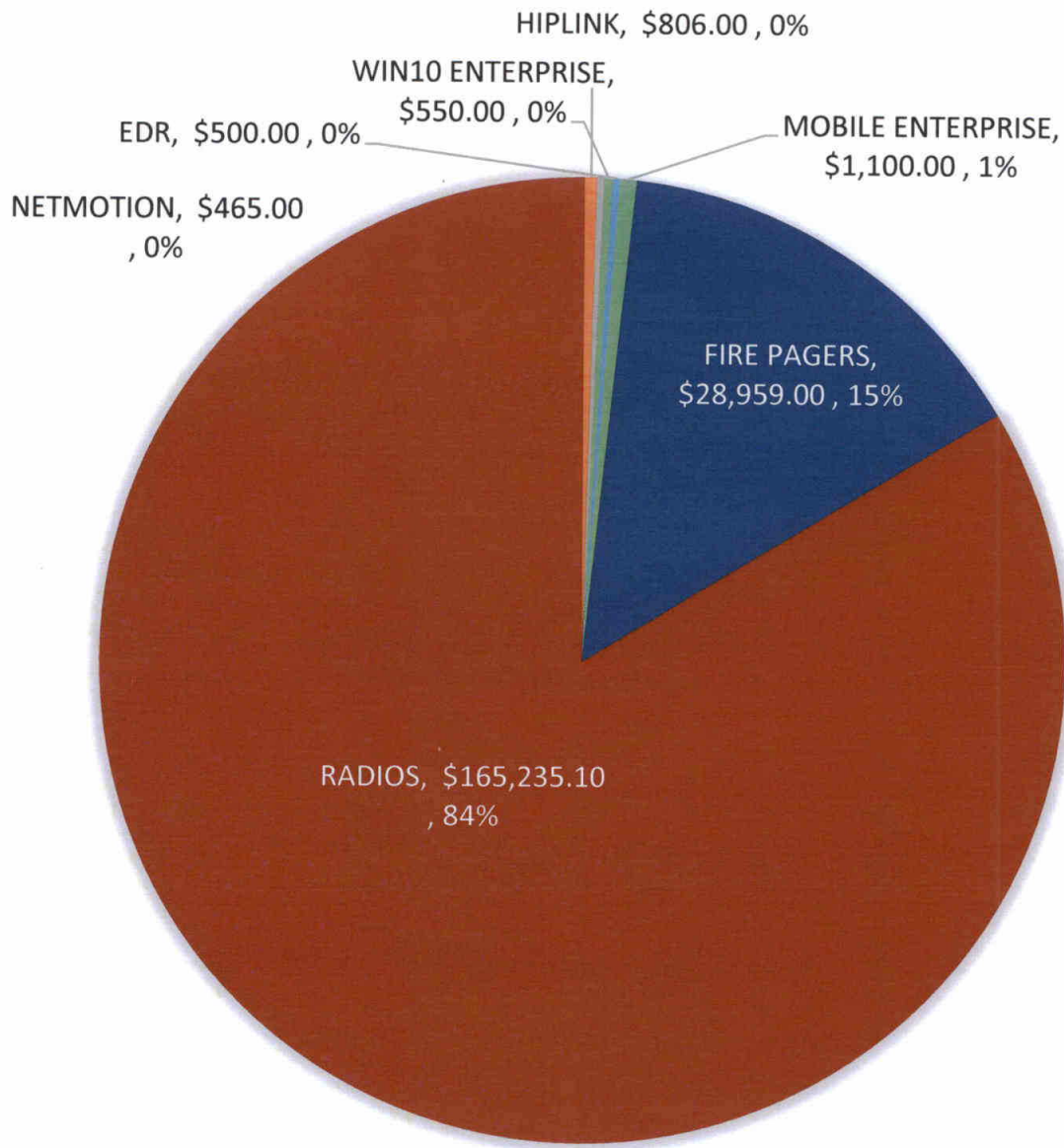
Radios and pagers are one-time expenses.

This does not account for the community's value share of the 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

Harlan Township

The Board of County Commissioners funds **\$197,615.10** worth of known products and services.

COMMISSIONER-FUNDED COMPONENTS



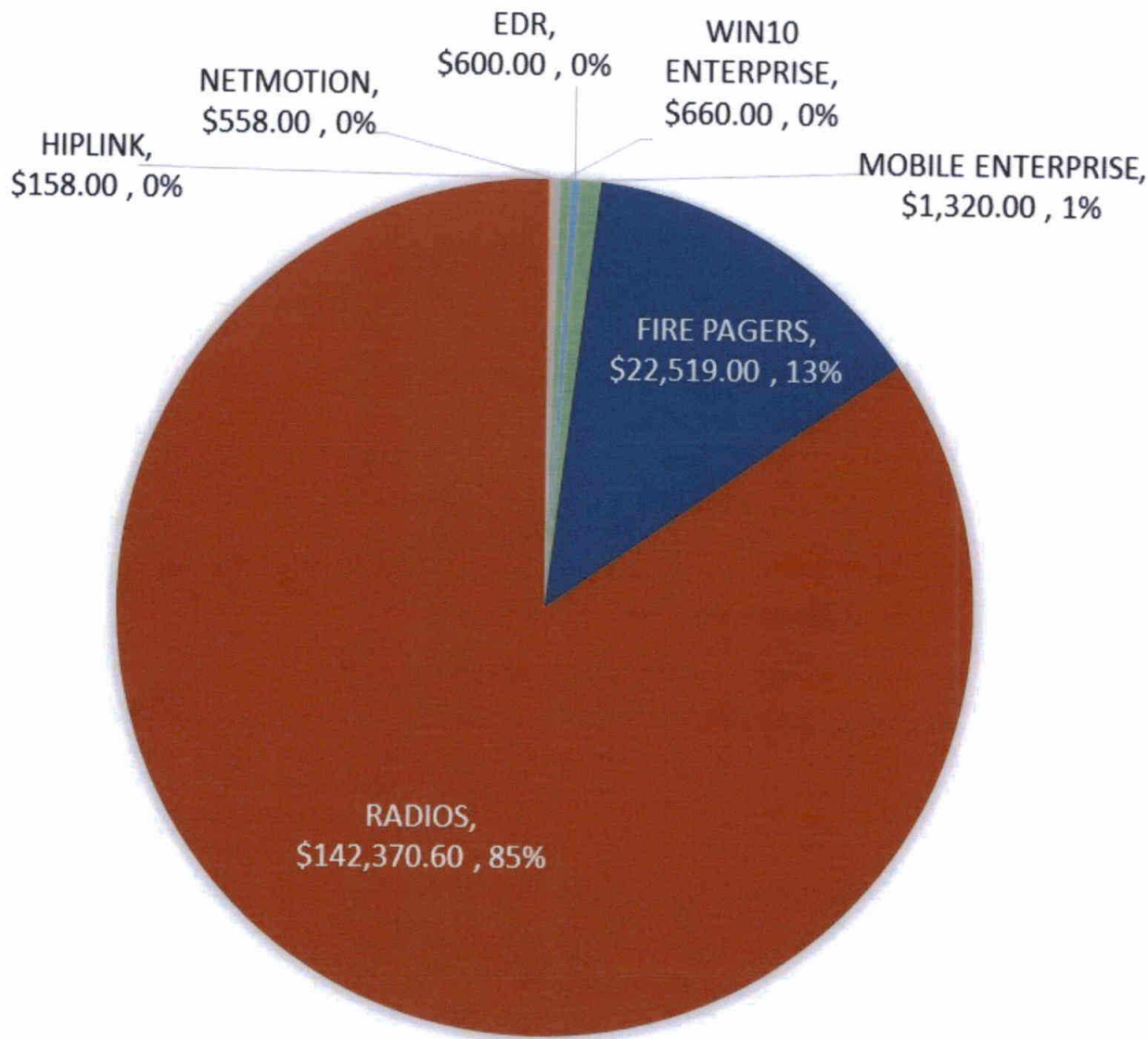
Radios and pagers are one-time expenses.

This does not account for the community's value share of the 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

Salem Township

The Board of County Commissioners funds **\$168,185.60** worth of known products and services.

COMMISSIONER-FUNDED COMPONENTS



Price does not include Warren County Sheriff's Office Products & Services

Radios and pagers are one-time expenses.

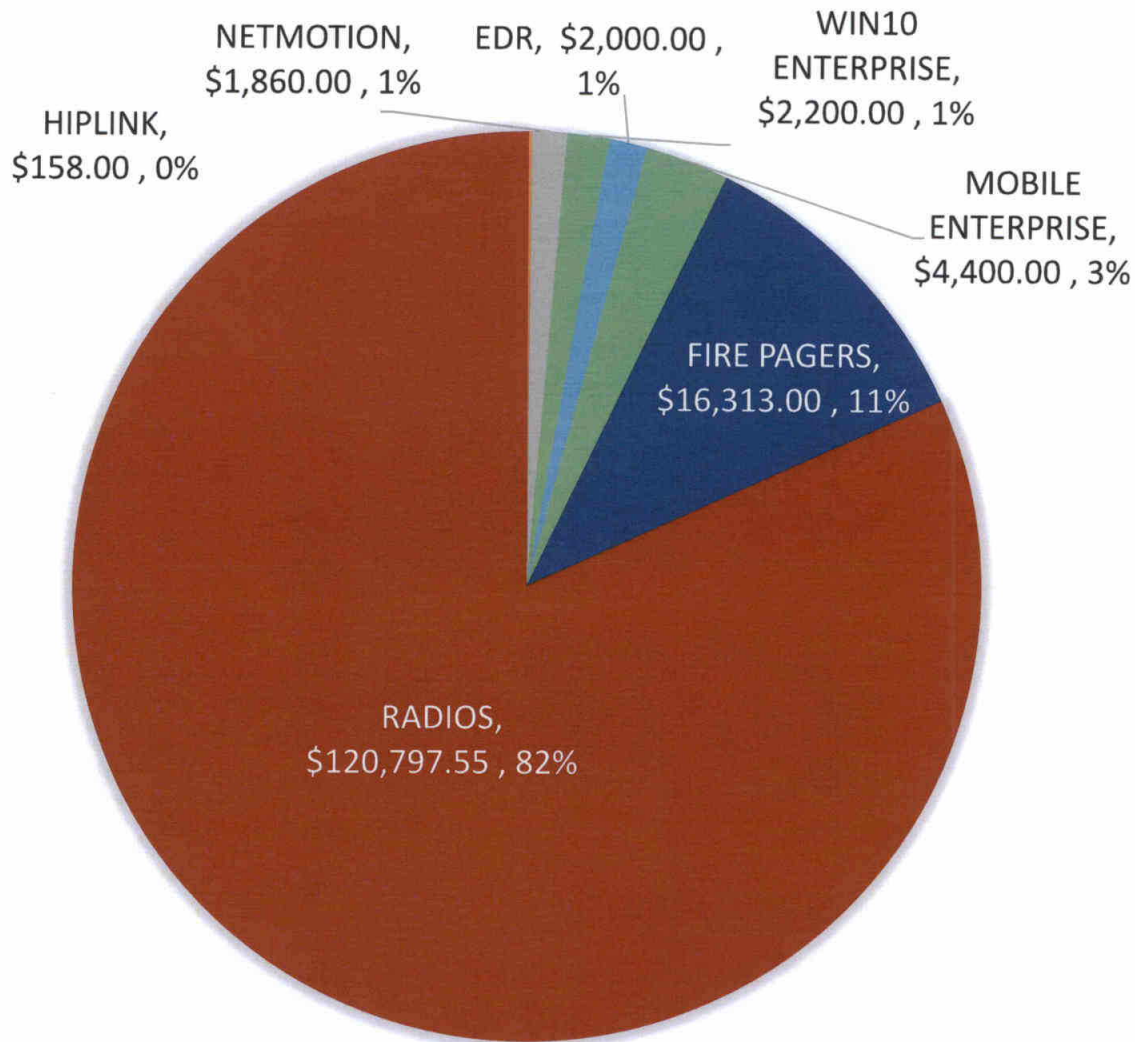
This does not account for the community's value share of the 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

South Lebanon / Union Township

The Board of County Commissioners funds

\$147,728.55 worth of known products and services.

COMMISSIONER-FUNDED COMPONENTS



Our current raw data does not distinguish South Lebanon WCSO Post LRMS users, radios, tokens or HipLink users from the broader WCSO counts. These charts do not reflect a full Commissioner-owned portion of South Lebanon's provided equipment.

Radios and fire pagers are one-time expenses.

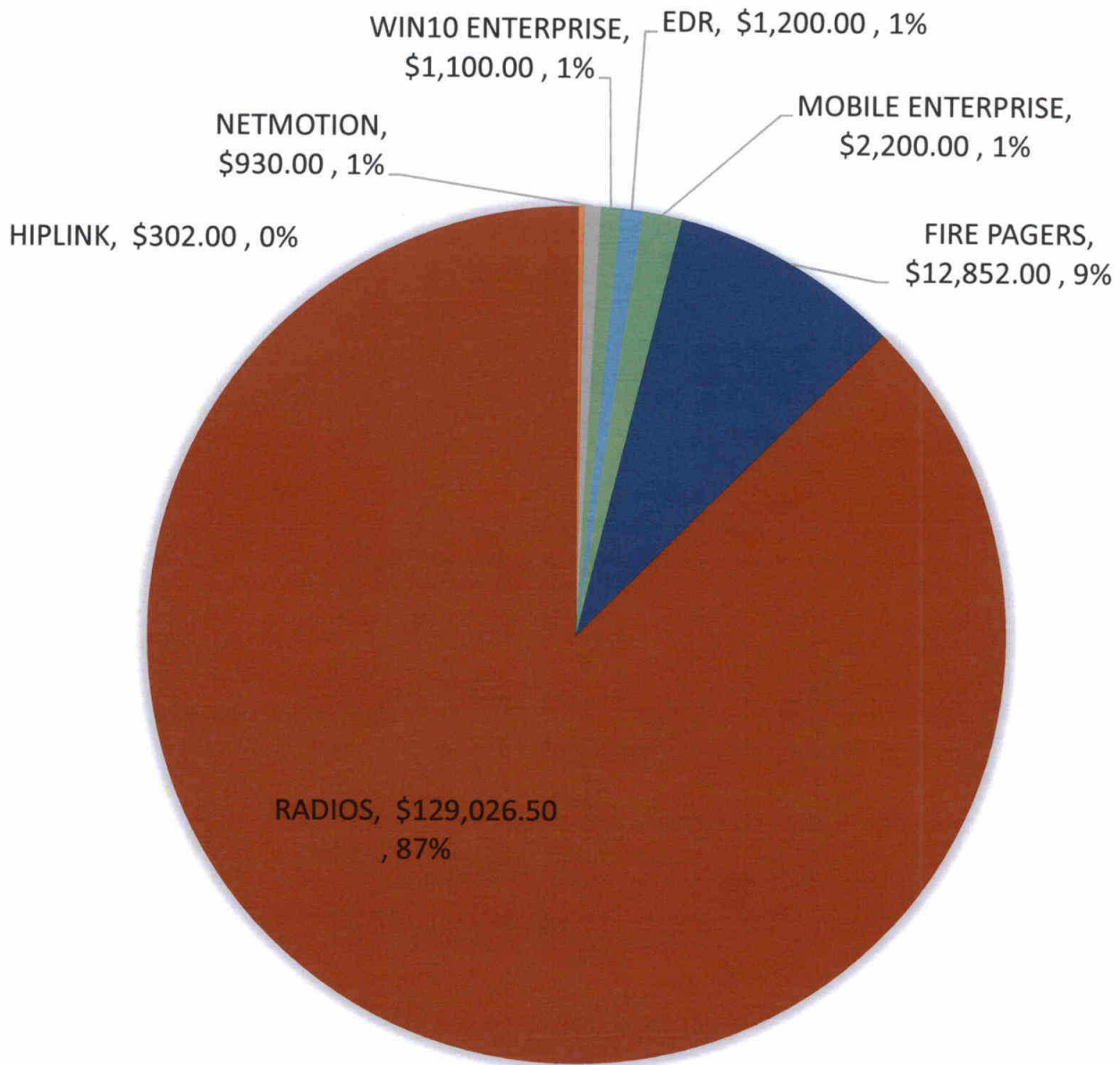
IMS, FRMS, HIPLINK are annual maintenance costs

This does not account for South Lebanon's share of the 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

Harveysburg

The Board of County Commissioners funds **\$147,610.50** worth of known products and services.

COMMISSIONER-FUNDED COMPONENTS

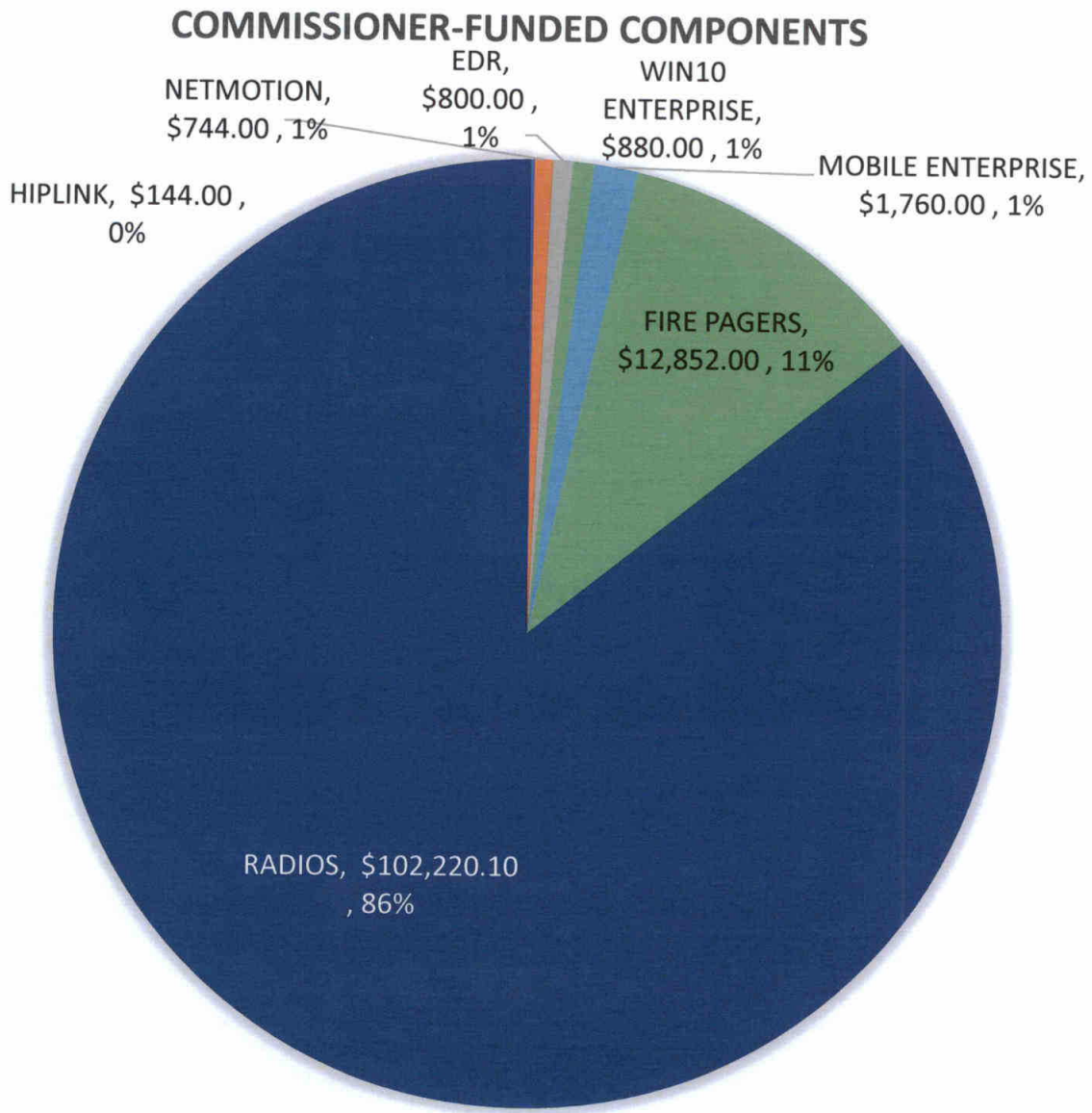


Radios and pagers are one-time expenses.

This does not account for the community's value share of the 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

Massie Township

The Board of County Commissioners funds **\$119,400.10** worth of known products and services.

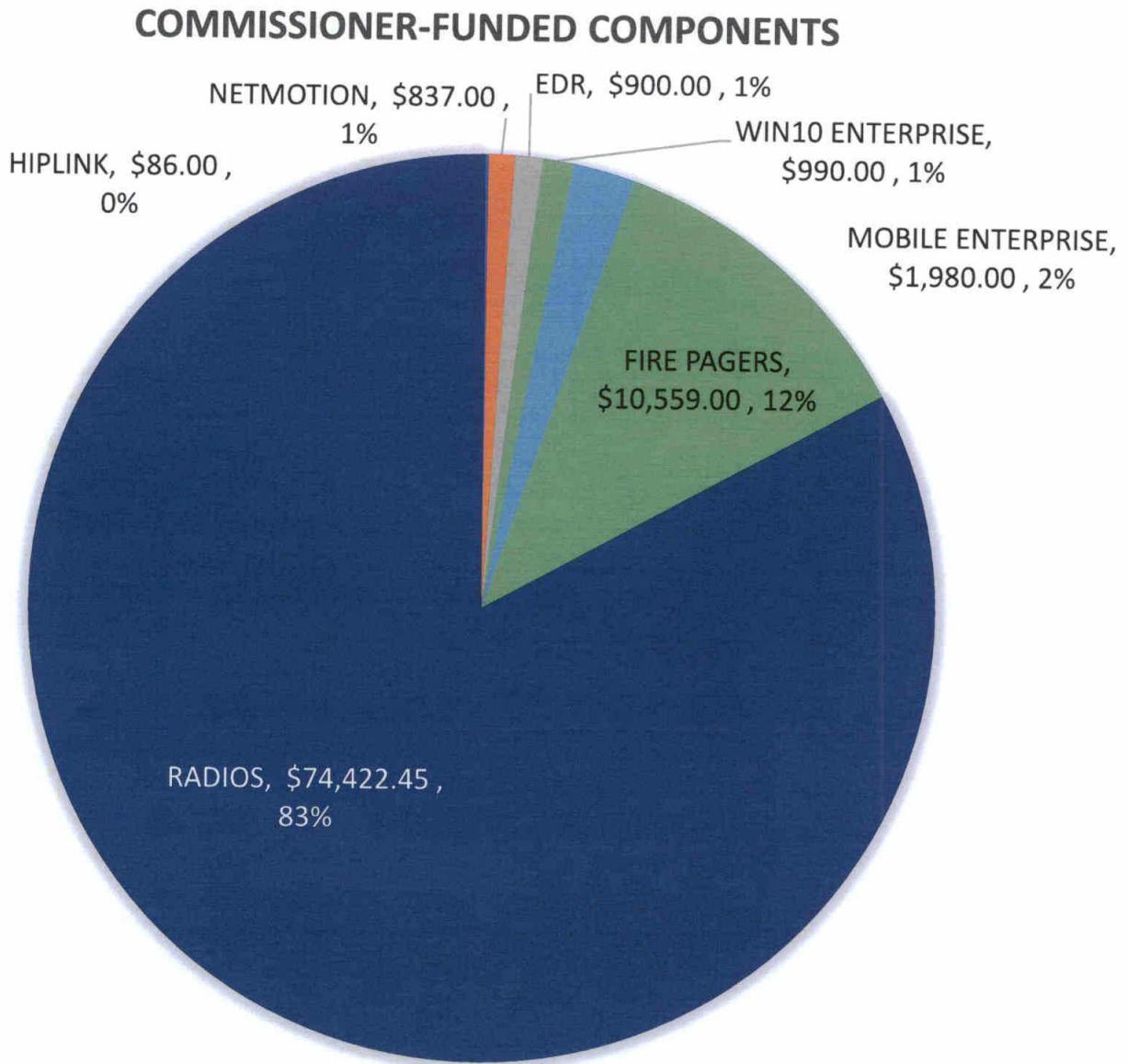


Radios and pagers are one-time expenses.

This does not account for the community's value share of the 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

JEMS

The Board of County Commissioners funds **\$89,774.45** worth of known products and services.



Radios and pagers are a one-time expenses.

This does not account for the community's value share of the 9-1-1 system, dispatching services, Law Records Management, CAD system expenses, the value of radio programming and minor repairs, system training, power to infrastructure, etc.

Countywide Category Sums

2,074 Radios in Field



\$6,051,739.15 out in the communities
BOCC purchased \$4,783,469.90

674 Fire Pagers



\$287,469 total
BOCC purchased \$208,645(81%)

664 Tokens



\$13,280 current street
value, paid by most
Departments

1234 HipLink Receivers



\$17,755.20
paid by BOCC

Fire Records Mgt



\$18,109.40
paid by BOCC

531 ePCR Users



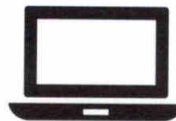
Paid by Departments

38 ePCR Licenses



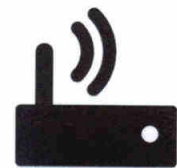
\$31,108
paid by Departments

352 MDCs



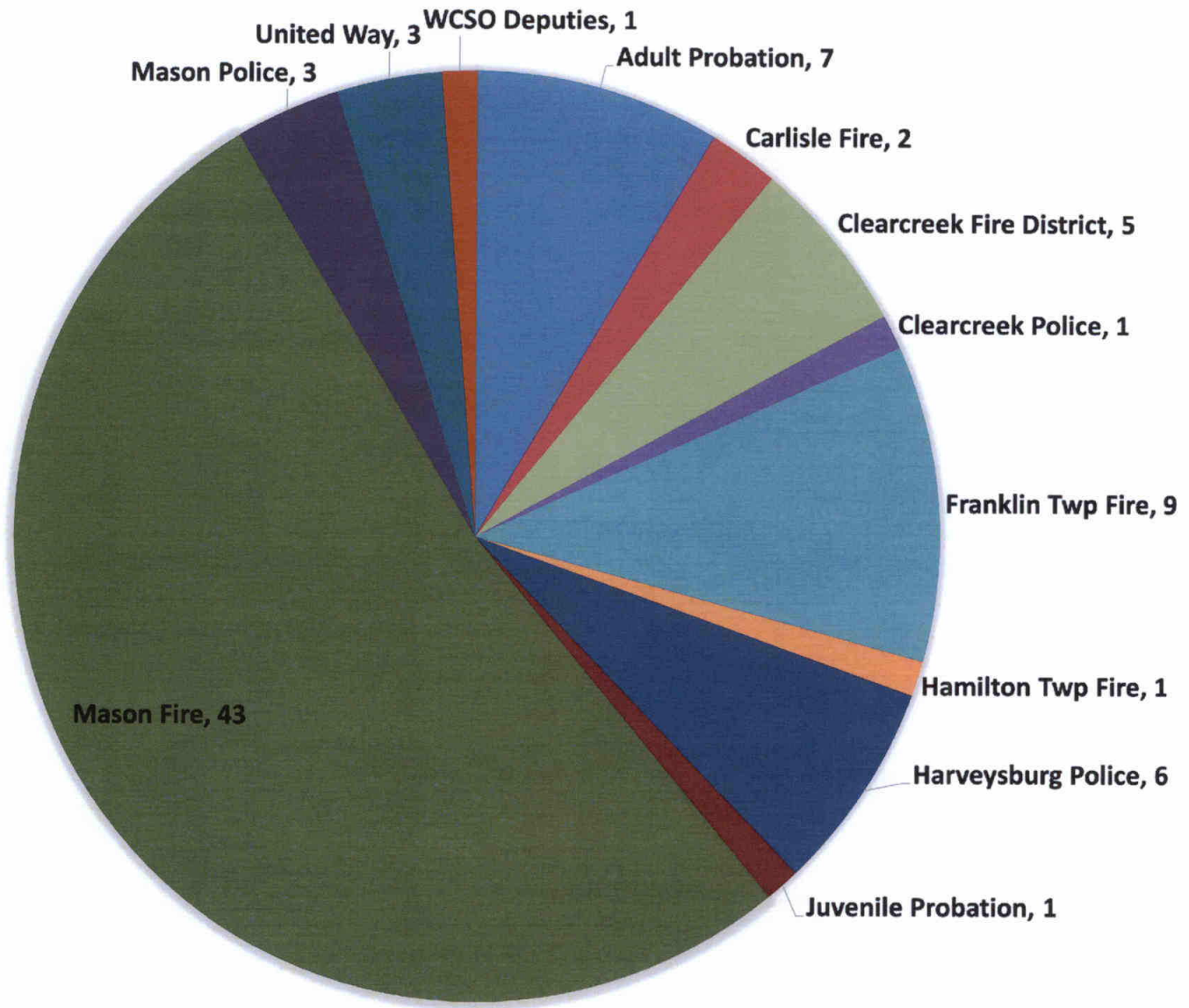
\$51,600 EDR
\$79,420 Mobile Enterprise
\$31,899 NetMotion
\$37,730 Windows 10
paid by BOCC

361 Modems



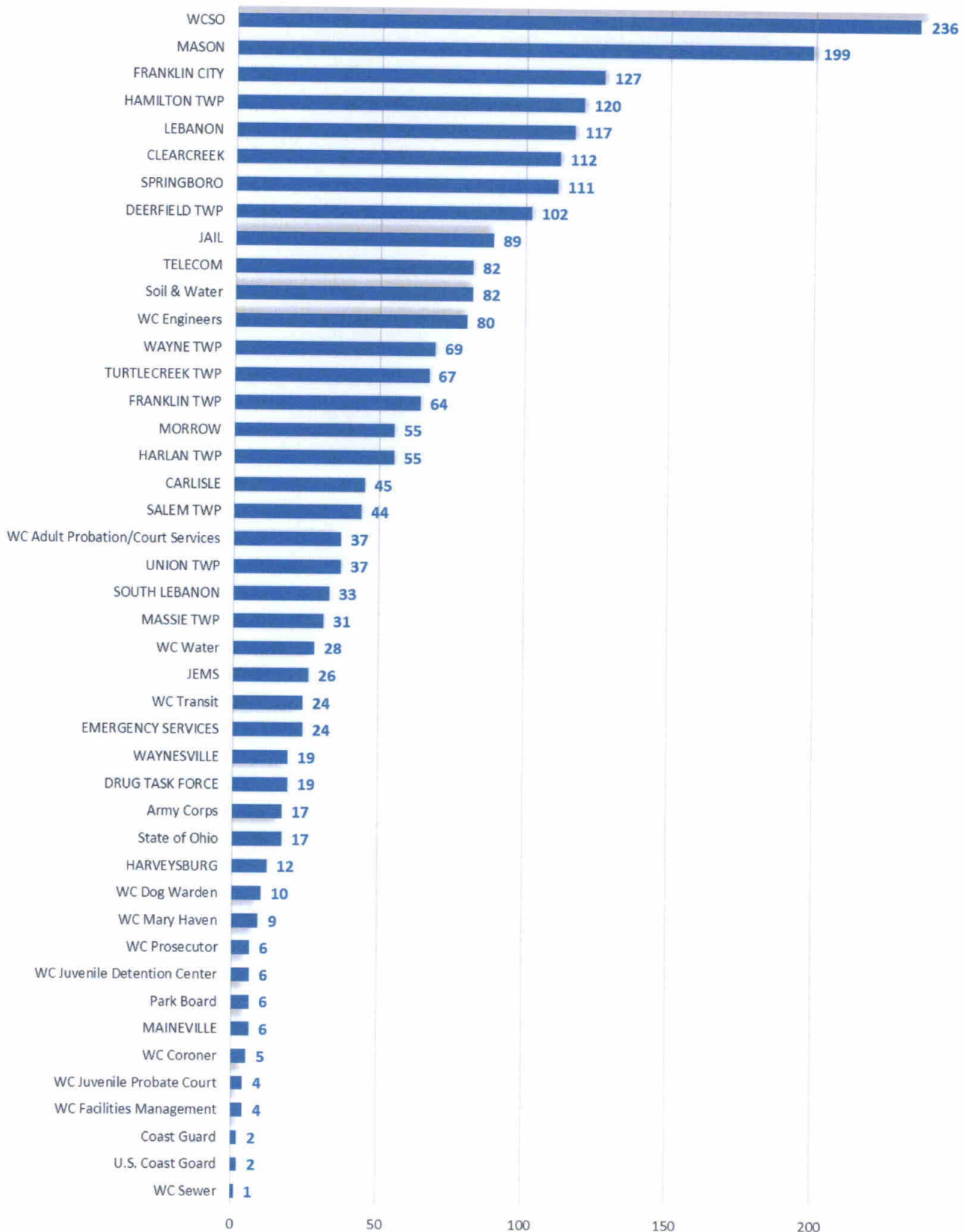
\$111,136.84 partner-paid
\$57,600 Commissioner-funded

OF PERSONS TRAINED BY AGENCY



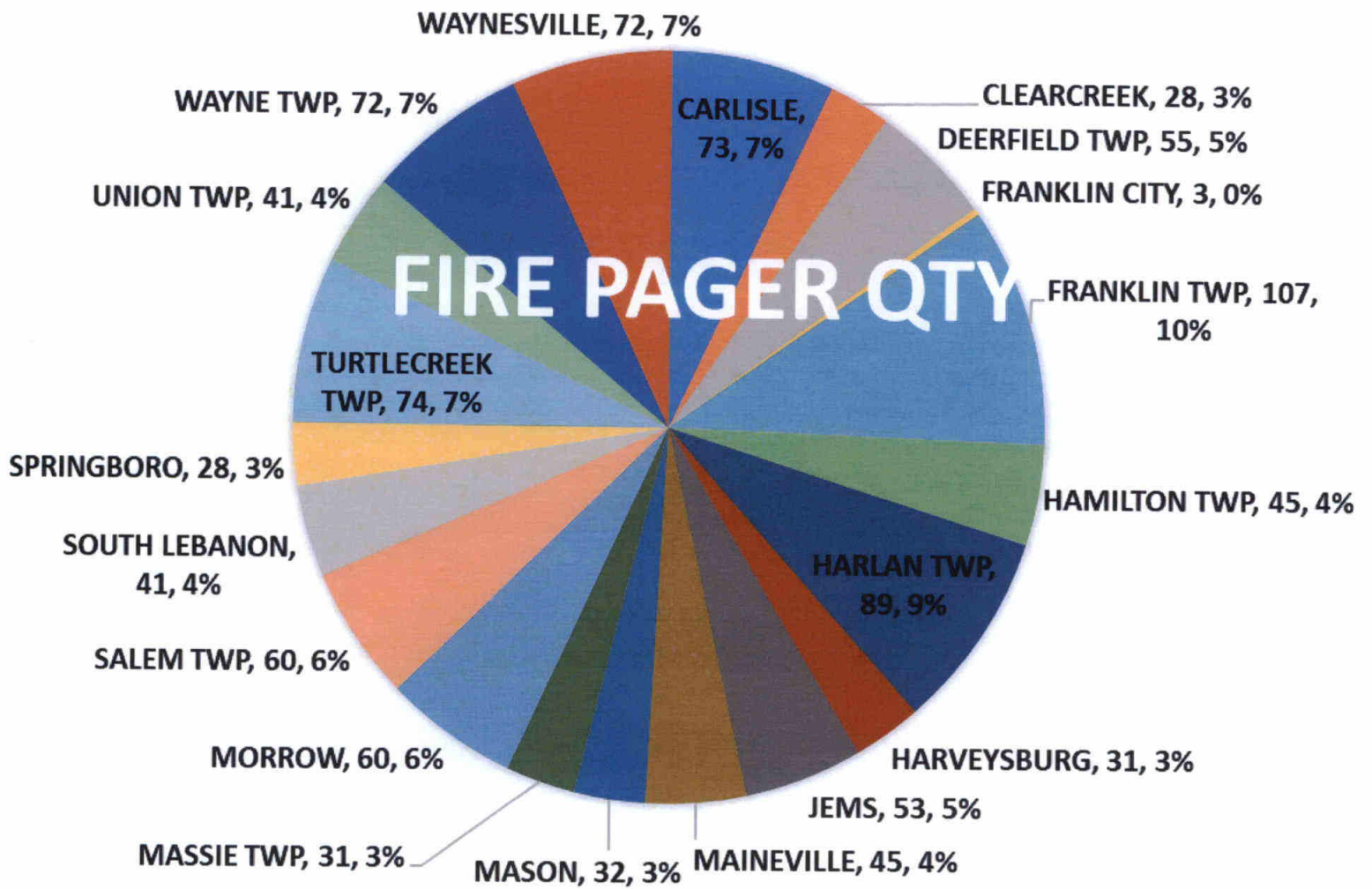
This chart shows how many radios are accounted for in each community. Public Safety agencies are provided Commissioner-funded radios per the Radio Distribution Policy. Several departments have purchased additional radios including public safety, road crews, and administration level staff.

RADIOS BY COMMUNITY OR WARREN COUNTY DEPARTMENT

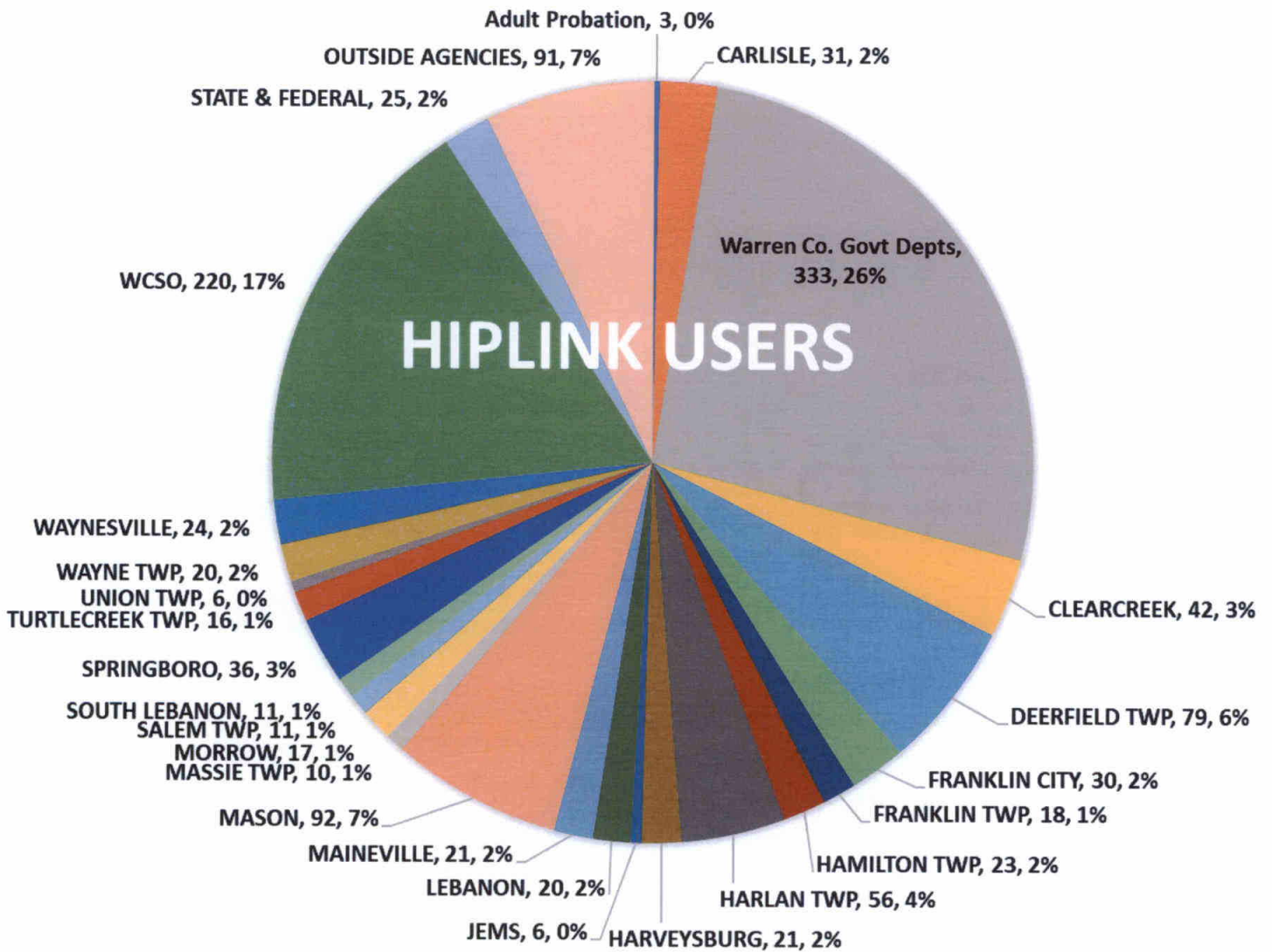


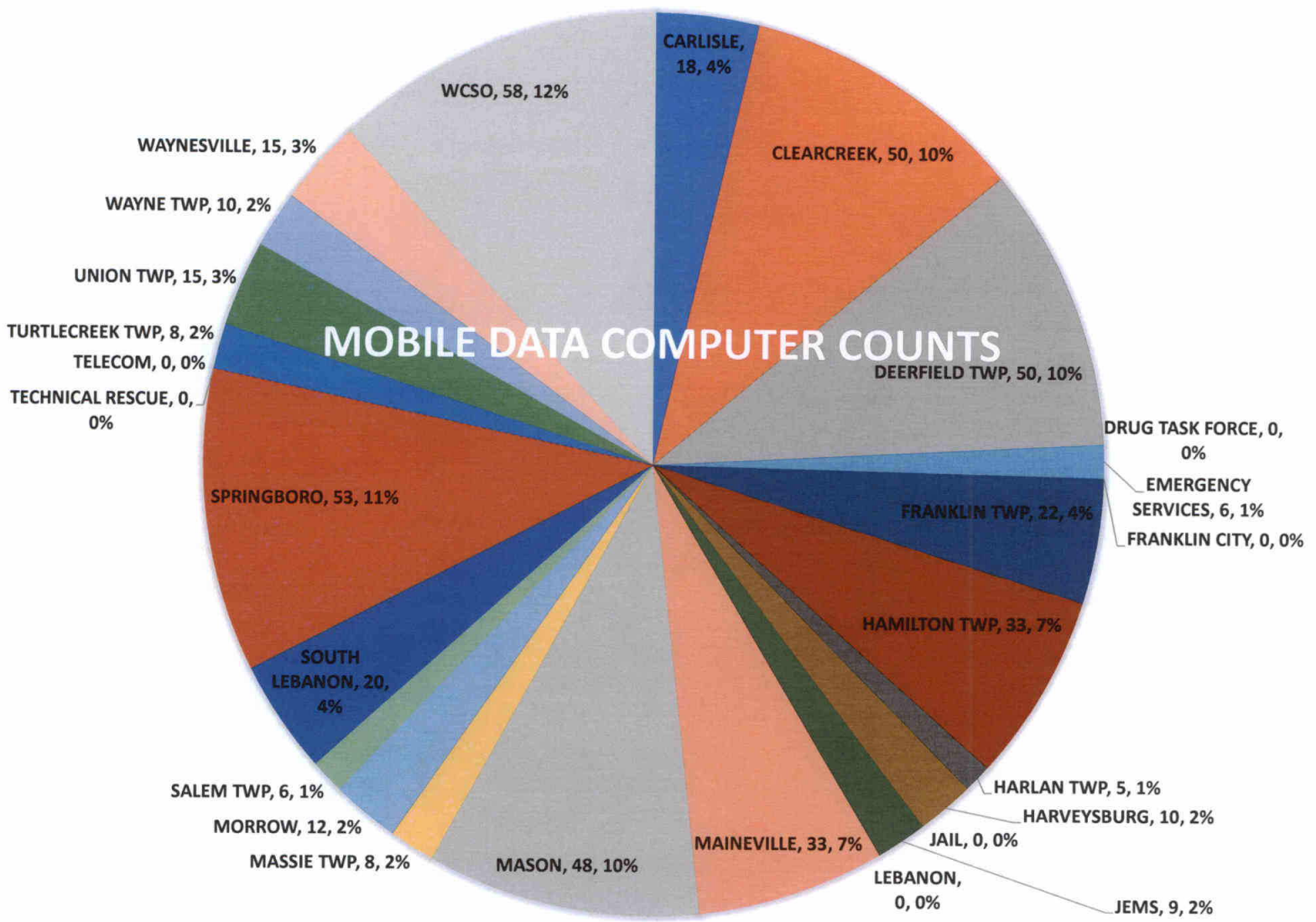
This chart shows how many Fire Pagers are accounted for in each community. Public Safety agencies are provided Commissioner-funded Minitor pagers per the Radio Distribution Policy. Several departments have also purchased additional pagers with their own funds.

To accurately depict the citizens receiving the benefit of these devices, agency's fire pagers are applied to the primary communities they serve and may show up in more than (1) count: e.g. Wayne Twp's Pagers were applied to both Wayne Twp and Waynesville tallies.



This chart shows how many Emergency Messaging / Hiplink licenses are accounted for in each community. Hiplink allows users to receive real-time notifications for Public Safety Incidents, system alerts, and page-outs. Receivers include public safety, administrators, school officials, county coworkers, mutual aid partners.





This chart shows how many mobile data computers are accounted for in each community. Most agencies pay for their computer/tablet and cellular connectivity devices.

Warren County Commissioners currently pays:

- *\$31,899 NetMotion secure access*
- *\$37,730 Windows 10 Enterprise License*
- *\$79,420 CentralSquare Mobile Enterprise License*
- *\$51,600 EDR Endpoint Detection & Response Security*

This chart shows how many modems / cellular connectivity devices are accounted for in each community.

Agencies use these to maintain Verizon connectivity to their MDCs, tablets, and phones to interact with dispatched calls, reporting systems, LEADS, etc.

Agencies are billed quarterly by Telecom.

Telecom & WCSO Main Post are funded by the Commissioners.

