



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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***TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – January 12, 2021

The Board met in regular session pursuant to adjournment of the January 5, 2021 meeting.

David G. Young – present

Shannon Jones – present

Tom Grossmann – present

Tina Osborne, Clerk – present

Minutes of the December 22, 2020 and January 5, 2021 meetings were read and approved.

- 21-0032 A resolution was adopted to approve job abolishment of the Associate Architect position within Warren County Facilities Management. Vote: Unanimous
- 21-0033 A resolution was adopted to approve promotion of Travis Allen to the position of Maintenance Foreman within the Water and Sewer Department. Vote: Unanimous
- 21-0034 A resolution was adopted to accept resignation of Randy Marcum, Water Treatment Technician, within the Warren County Water and Sewer Department, effective January 15, 2021. Vote: Unanimous
- 21-0035 A resolution was adopted to approve lateral reclassification of Dara Geiger from Foster Care Adoption Caseworker II to Lead Caseworker III within the Warren County Job and Family Services, Children Services Division. Vote: Unanimous
- 21-0036 A resolution was adopted to accept resignation of Gertrude Jones, Emergency Communications Operator, within the Warren County Emergency Services Department, effective January 5, 2021. Vote: Unanimous
- 21-0037 A resolution was adopted to designate the official representative and alternate for the purpose of voting at the annual meeting of the County Commissioners Association of Ohio in 2021. Vote: Unanimous

- 21-0038 A resolution was adopted to transfer vehicle no longer being utilized by the Warren County Water and Sewer Department to the Warren County Park Board. Vote: Unanimous
- 21-0039 A resolution was adopted to cancel regularly scheduled Commissioners' meetings of Thursday, January 14, 2021 and Tuesday, January 26, 2021. Vote: Unanimous
- 21-0040 A resolution was adopted to support the City of Lebanon's Ohio Public Works Commission Clean Ohio Funds Greenspace Conservation Program Grant. Vote: Unanimous
- 21-0041 A resolution was adopted to modify Section 9.11 (3) of the Rules and Regulations of the Warren County Water and Sewer Department. Vote: Unanimous
- 21-0042 A resolution was adopted to approve amendment to the Work Rules relative to the Warren County Water and Sewer Department. Vote: Unanimous
- 21-0043 A resolution was adopted to approve and enter into an easement & agreement for waterline & appurtenances with HT Crossing, LLC. Vote: Unanimous
- 21-0044 A resolution was adopted to approve and authorize the Board President or Vice-President to execute an agreement and a Quit Claim Deed re-real property to Kings Island Park, LLC consisting of 0.918 acres formerly used for sewage treatment facilities. Vote: Unanimous
- 21-0045 A resolution was adopted to approve the contract for police protection with the Village of South Lebanon, on behalf of the Warren County Sheriff's Office. Vote: Unanimous
- 21-0046 A resolution was adopted to approve the contract for police protection with the Board of Township Trustees of Deerfield Township, on behalf of the Warren County Sheriff's Office. Vote: Unanimous
- 21-0047 A resolution was adopted to approve amendment to the contract for adult and juvenile health care services with Correctional Healthcare Companies, LLC. Vote: Unanimous
- 21-0048 A resolution was adopted to advertise for bids for Precast Reinforced Concrete Box Culverts for Bridge Replacement Projects. Vote: Unanimous
- 21-0049 A resolution was adopted to approve Notice of Intent to Award Bid to Queen City Mechanicals, Inc. for the Carlisle Area Lift Station Upgrades – Phase 2 Project. Vote: Unanimous
- 21-0050 A resolution was adopted to enter into contract with Garber Electrical Contractors, Inc. for the Warren County Engineer's Office Generator System Project. Vote: Unanimous

- 21-0051 A resolution was adopted to enter into contract with Double Jay Construction, Inc. for the Lytle Five Points Road and Bunnell Hill Road Roundabout Project. Vote: Unanimous
- 21-0052 A resolution was adopted to acknowledge receipt of December 2020 financial statement. Vote: Unanimous
- 21-0053 A resolution was adopted to enter into a subdivision public improvement performance and maintenance security agreement with Red Hawk Land, LLC. for installation of certain improvements in The Woodlands at Morrow, Phase 3E situated in the Village of Morrow. Vote: Unanimous
- 21-0054 A resolution was adopted to enter into street and appurtenances security agreement with HT Crossing, LLC for installation of certain improvements for Pond View Estates situated in Clearcreek Township. Vote: Unanimous
- 21-0055 A resolution was adopted to enter into a subdivision public improvement performance and maintenance security agreement with HT Crossing, LLC. for installation of certain improvements in Pond View Estates situated in Clearcreek Township. Vote: Unanimous
- 21-0056 A resolution was adopted to enter into a subdivision public improvement performance and maintenance security release with Hopewell Valley Development, LLC. for The Village of Hopewell Valley, Section Four situated in Hamilton Township. Vote: Unanimous
- 21-0057 A resolution was adopted to approve various record plats. Vote: Unanimous
- 21-0058 A resolution was adopted to approve operational transfers from County Commissioners' fund #11011112 into Emergency Services fund #2264 and #2290. Vote: Unanimous
- 21-0059 A resolution was adopted to approve operational transfers from Commissioners fund #11011112 into Children Services fund #2273. Vote: Unanimous
- 21-0060 A resolution was adopted to approve operational transfers from County Commissioners' fund #11011112 into Mary Haven Youth Treatment Center fund #2270. Vote: Unanimous
- 21-0061 A resolution was adopted to approve supplemental appropriation into Airport fund #4479. Vote: Unanimous
- 21-0062 A resolution was adopted to approve appropriation adjustment from Commissioners General Fund #11011110 into Clerk of Courts fund #11011260. Vote: Unanimous
- 21-0063 A resolution was adopted to approve appropriation adjustment from Commissioners General Fund #11011110 into County Court fund #11011282. Vote: Unanimous

- 21-0064 A resolution was adopted to approve appropriation adjustment from Commissioners General Fund #11011110 into Juvenile Court fund #11012500. Vote: Unanimous
- 21-0065 A resolution was adopted to approve appropriation adjustments within the Solid Waste Management District fund #2256. Vote: Unanimous
- 21-0066 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous
- 21-0067 A resolution was adopted to approve and authorize Warren County Administrator to sign and submit the US Department of the Treasury Emergency Covid-19 Rental Assistance Acceptance of Use of Award terms and completed payment information. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Neil Tunison, County Engineer, was present for a work session to discuss the Warren County Highway Improvement Program.

Mr. Tunison presented the attached PowerPoint reviewing the following proposed projects:

- SR 48: Willow Pond Boulevard to Ridgeview Lane
- King Avenue Mini-Roundabout
- SR 741 at Remick Boulevard
- SR 73 at I-75 Interchange
- William Good Boulevard Extension
- Fields-Ertel Road Widening: Snider Road to Wilkens Boulevard
- Columbia Road at Mason-Morrow-Millgrove Road (East of I-71
- SR 63 Widening: Union Road to SR 741
- US RT 22-3 Corridor Planning
- SR 741 at Greentree Road
- SR 48 at I-71 Interchange
- SR 48: Mason-Morrow-Millgrove to Ridgeview Lane

Mr. Tunison reviewed the proposed improvements along with the cost associated with each project. He informed the Board of the 100% Federal Safety funds awarded by ODOT for the design, right-of-way and construction for the I-75/SR 73 interchange improvements and the SR 741 at Remick Boulevard Intersection Improvements. He then discussed the lack of funding

from the state for projects like SR 63 but stated the advantage of completing the planning to enable the projects to move ahead on the list at funding selection time.

Mr. Tunison then presented a funding summary associated with the project and acknowledged the \$17 million provided by this Board towards the infrastructure projects.

Mr. Tunison updated the Board on the Lytle Five Points/Bunnell Hill Road Roundabout Project, stating that they plan to begin construction in the spring with completion by mid-August. He then updated the Board on the Mason-Montgomery Road Southbound entrance ramp to I-71, stating that bids will be let in May and stated that the current BP station will be demolished.

Martin Russell, Deputy County Administrator, discussed the opportunity to apply for a last-minute grant through HUD for rental assistance emergency Covid-19 funding.

Mr. Russell explained the grant process, stating that the deadline in order to “opt in” is today but the Board would have the ability to “opt out” should the program not meet their expectations.

Commissioner Young stated that this program has merit and Commissioner Jones agreed, stating their interested to see what type of program that staff develops.

Upon further discussion, the Board resolved (Resolution # 21-0067) to approve and authorize Warren County Administrator to sign and submit the US Department of the Treasury Emergency Covid-19 Rental Assistance Acceptance of Use of Award terms and completed payment information.

Lauren Cavanaugh, Director of Human Services, was present and provided an update on assistance programs being administered by her staff to Warren County residents.

Mrs. Cavanaugh stated that the Agency is running smoothly, given the increase in applications, and praised her staff, stating they are thankfully fully staffed at this time. She then discussed additional programs through the state for food assistance that have been helpful to the clients they serve. She also discussed the partnering with WCCS, Inc. to provide staff help to administer their rent and utility assistance grant funds.

Mrs. Cavanaugh stated that with the current moratorium on rent coming to an end, they anticipate an increase in applications and is appreciative of the proposed rental assistance program being provided by HUD to help fill that increased need.

Commissioner Young questioned the food assistance program relative to the increase need of food banks.

Mrs. Cavanaugh explained that there are gaps in eligibility where they are not eligible, but they still find themselves in need.

Commissioner Young then questioned Warren County's current unemployment rates.


Tiffany Zindel, County Administrator, provided the claims numbers for Warren County, stating that there are approximately 2500 people on unemployment.

Commissioner Young stated that the low unemployment rate in Warren County is to the credit of our residents. He stated that a lot of politicians would take credit for the lower rate, but the only thing government does is foster an environment which allows the residents to succeed. He stated that this Board provides equal opportunity for individuals to have a level of success, even in the most challenging environments.

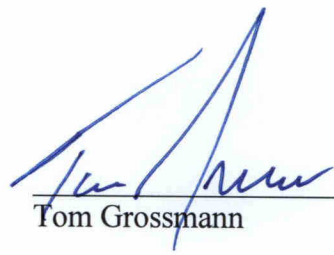
Mrs. Zindel stated that the pre-pandemic unemployment number was 744, with the highest amount being a little over 12,000. She stated that it has consistently lowered every reporting period.

On motion, upon unanimous call of the roll, the Board entered executive session at 10:08 a.m. to discuss acquisition of property pursuant to Ohio Revised Code Section 121.22 (G)(2) and exited at 10:45 a.m.

Upon motion the meeting was adjourned.



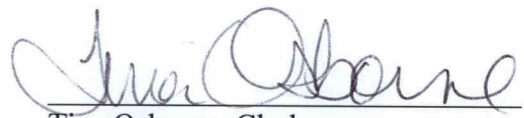
David G. Young, President



Tom Grossmann

Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on January 12, 2021, in compliance with Section 121.29 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio

Warren County Engineer's Office

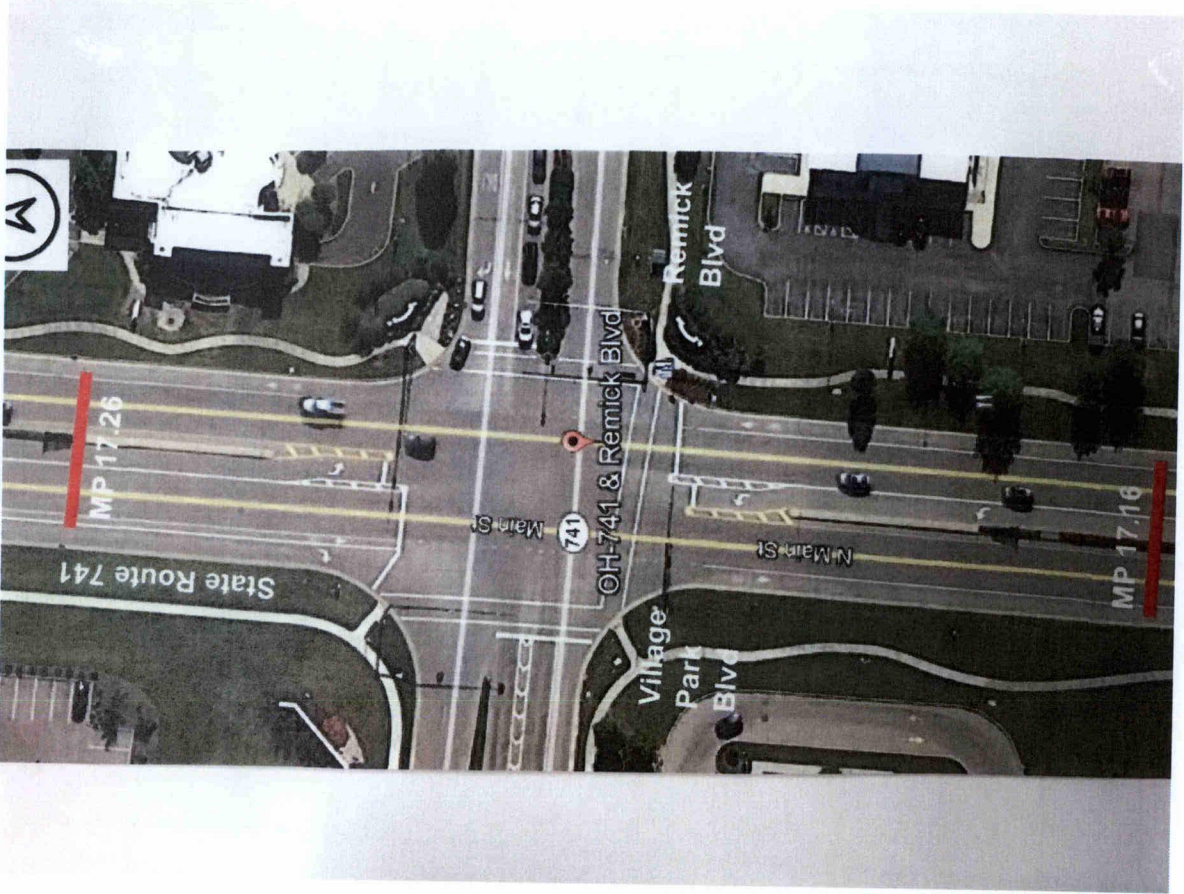
Warren County Highway Infrastructure Improvement Program



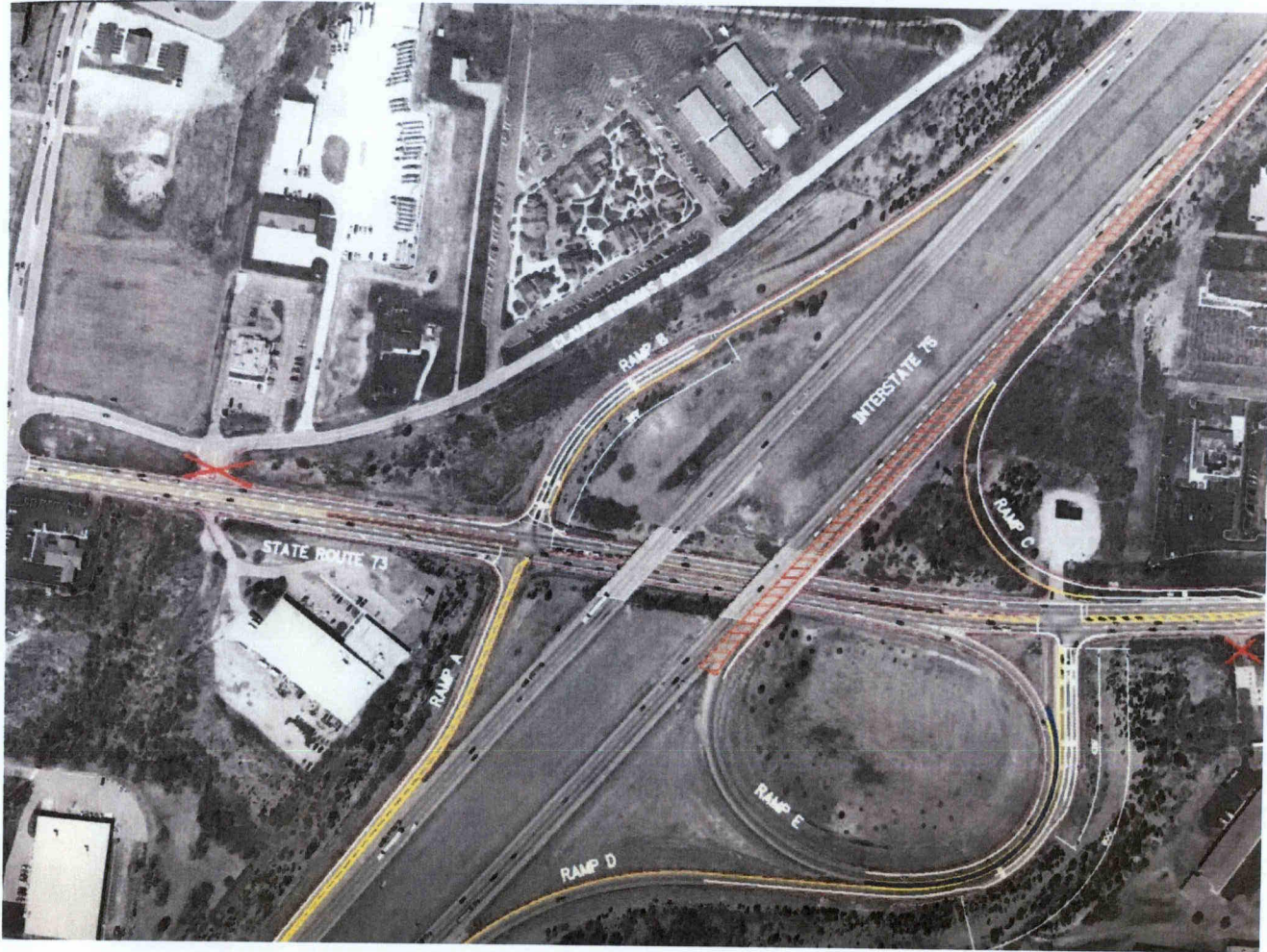
King Avenue Mini-Roundabout



State Route 741 at Remick Boulevard



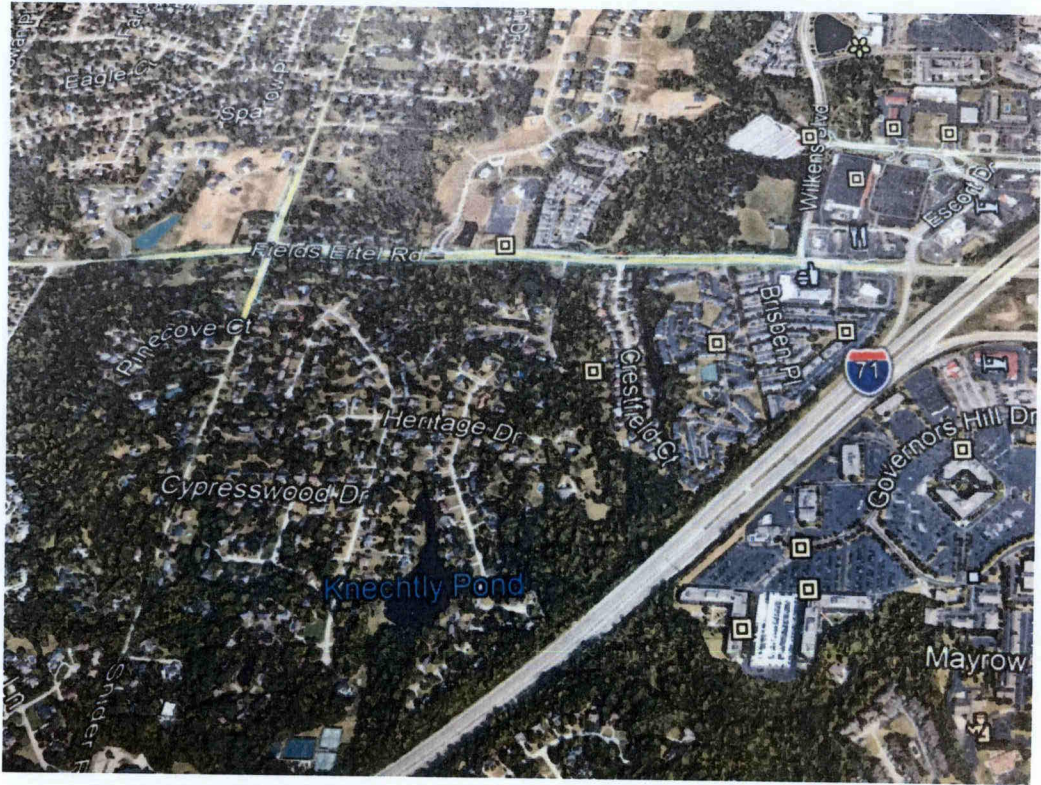
State Route 73 at I-75 Interchange



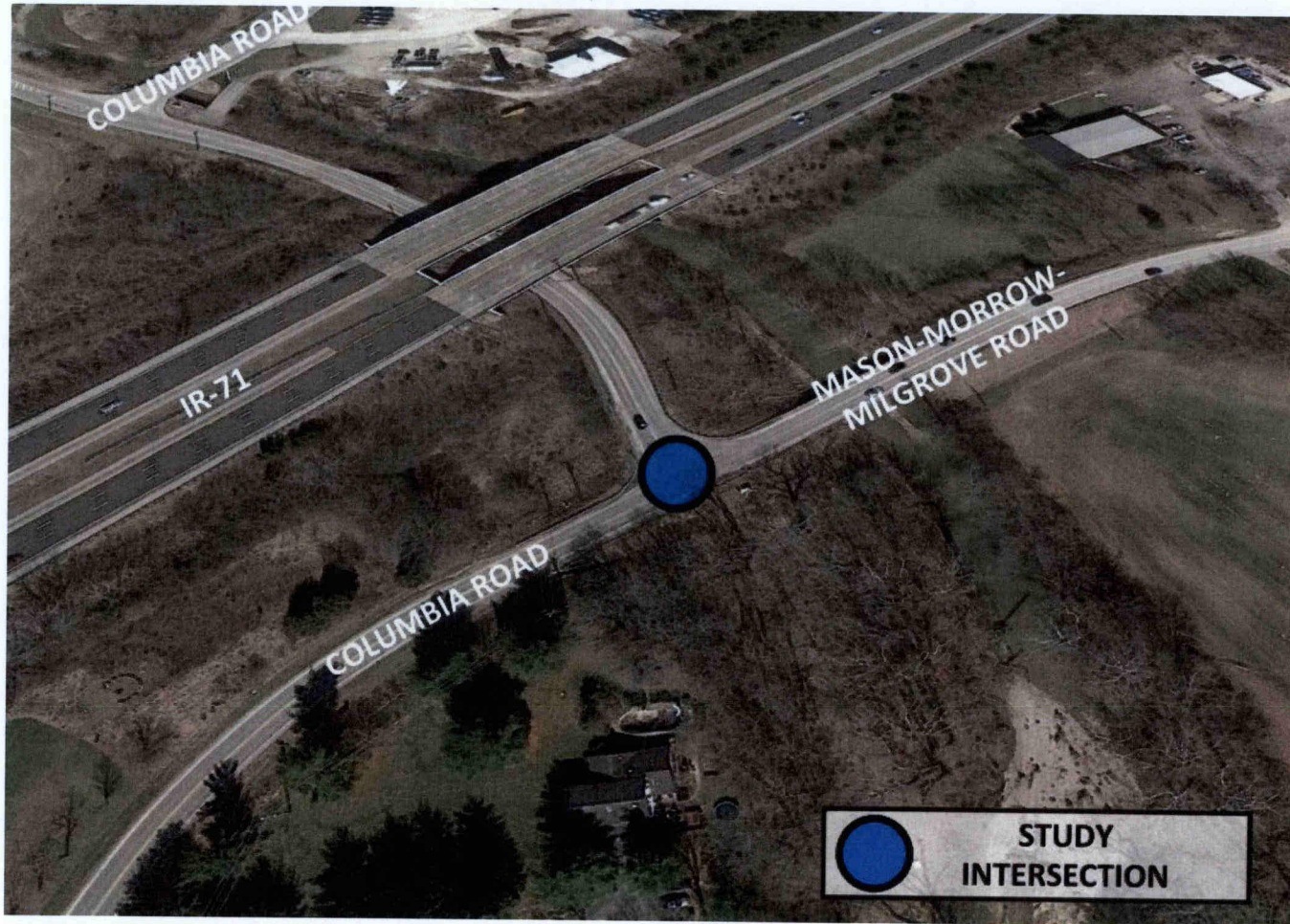
William Good Boulevard Extension



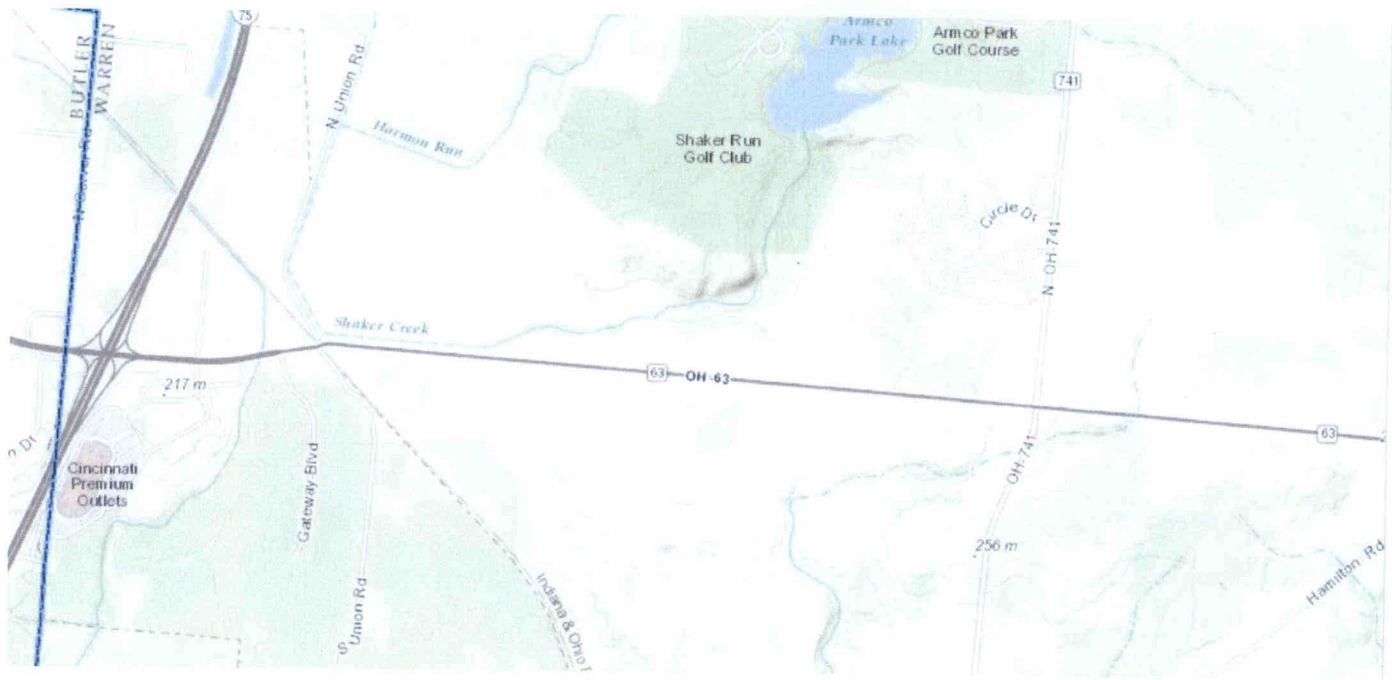
Fields-Ertel Road Widening Snider Road to Wilkens Boulevard



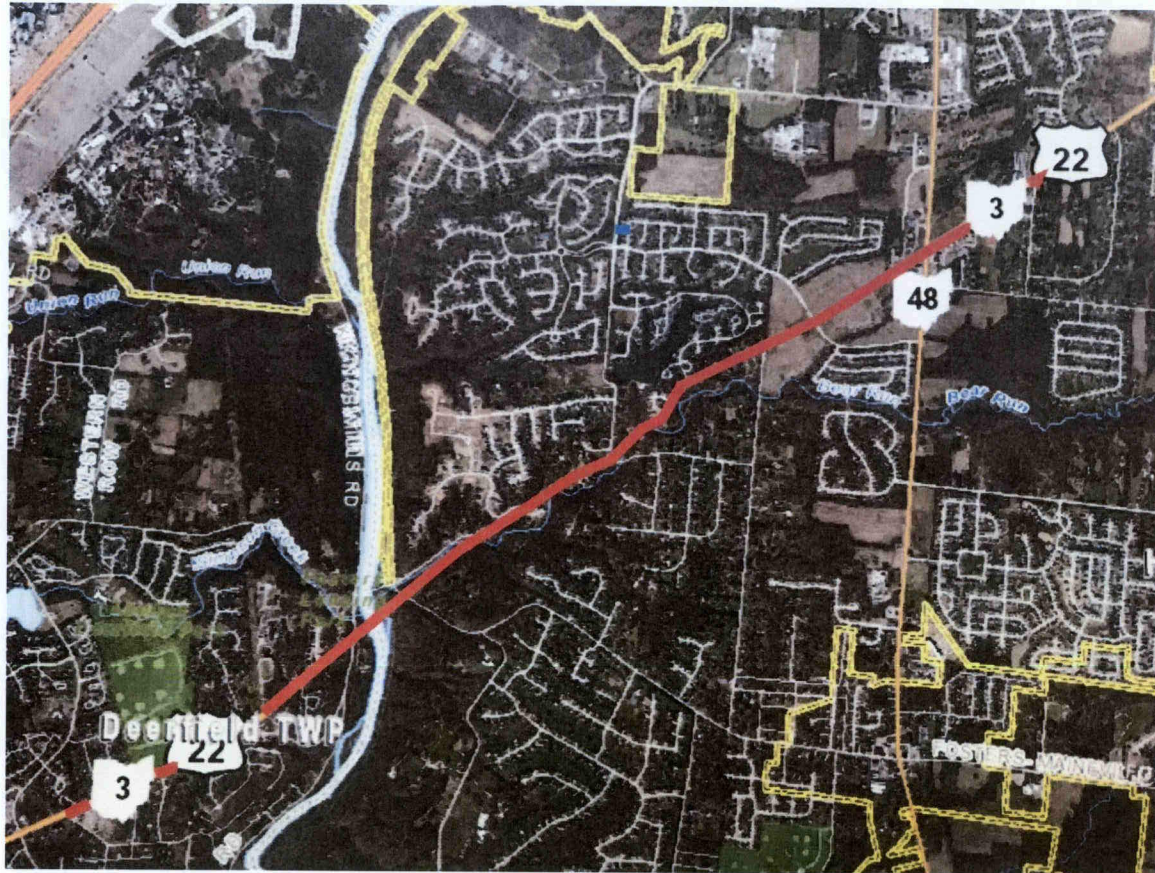
Columbia Road at Mason-Morrow-Milgrove Road (East of I-71)



State Route 63 Widening Union Road to State Route 741



U. S. Route – State Route 3 Corridor Planning



State Route 741 at Greentree Road



State Route 48 at I-71 Interchange



State Route 48 Mason-Morrow-Millgrove Road to Ridgeview Lane



MEMORANDUM

WARREN COUNTY ENGINEER'S OFFICE
210 West Main Street
Lebanon, OH 45036

January 7, 2021

To: Board of County Commissioners
From: Neil Tunison, Warren County Engineer

Re: County Infrastructure Program Projects Update

Last February we discussed a list of much needed capacity and safety projects that Warren County could advance that would otherwise wait until Road and Bridge funds might be available. After the discussion, \$10,000,000 in 2020 was appropriated in addition to an earlier appropriation of \$7,000,000 for various phases for the following projects:

1. State Route 48 widening to five lanes between Willow Pond Boulevard across U.S. Route 22 to Ridgeview Lane/Saddlecreek Lane. Funded with \$6,000,000 in Surface Transportation Program funds. Scheduled for construction in 2023.
2. Mini-roundabout at the intersection of King Ave. at Kings Court in front of the King Mansion in Deerfield Township. Scheduled for 2022 coinciding with the Kinga Ave Bridge replacement scheduled 2022 through 2023.
3. I-75/State Route 73 interchange: A dual left turn lane on westbound and an extra turn lane at the northbound exit in Springboro and Franklin. Fully funded by ODOT. Scheduled for construction in 2023.
4. State Route 741 at Remick Boulevard in City of Springboro intersection improvement. Fully funded by ODOT. Scheduled for construction in 2023.
5. William C. Good Boulevard Extension to Scholl in the City of Franklin. This project would be beneficial to township residents on Beal Road and Weidner Road. Construction cost is estimated at \$1,100,000 and is scheduled for this year and in advance of closure of Beal Road at State Route 123 for intersection improvements in 2022.
6. Fields-Ertel Road widening between Snider Road and Wilkens Boulevard from two to five lanes wide. A joint project with Hamilton County. Funded with \$5,400,000 Surface Transportation Program Funds. Scheduled for construction in 2024.
7. Columbia Road at Mason-Morrow-Millgrove Road Roundabout (East of I-71) in Union Township would reduce crashes and reduce congestion for workers leaving numerous employers in immediate area.
8. State Route 63 Widening between Union Road and State Route 741 in Turtlecreek Township. Five million dollars have been allocated towards utility relocation by TRAC though utility reimbursement costs now appear to be closer to \$2,000,000.

The following are projects that are needed, but federal transportation funding is not available to begin them:

9. U.S. Route 22 Corridor planning from Old Mill Road in Deerfield Township to West Road in Hamilton Township. This project is in the very early planning stages and funding for only planning mainly to determine how best to widen US Route 22 over the Little Miami River. One million dollars has been determined to best jump start this planning.
10. State Route 741 at Greentree Road Intersection Improvements in Turtlecreek Township. This project has been identified in the Union Village Long range plan, and is needed sooner than anticipated, partly due to impacts of the COVID pandemic on Sports Park schedules and clearing of the complex between games.
11. I-71 at State Route 48 interchange improvement. This interchange is a hot zone due to growth in Hamilton Township and South Lebanon to the south and Lebanon, Turtlecreek Township and points north. Funding shown would be used to begin preliminary alternatives analysis.
12. State Route 48 from Mason-Morrow-Millgrove Road to Ridgeview Lane/Saddlecreek Drive. This project would provide 5 lanes from US Route 22 to the State Route 48 at I-71 interchange. This project would only be in the preliminary planning stages to principally determine how to widen State Route 48 over the Little Miami River.

The TID has been fortunate to have been awarded 100% Federal Safety funds by ODOT to design, acquire right-of-way, and construct the I-75/ State Route 73 interchange improvements and the State Route 741 at Rerrick Boulevard Intersection Improvements. These two projects were funded entirely by ODOT in a one-time effort to encourage local agencies to use specifically allocated Transportation Safety funds which had not been used and leaving high balances prior to the pandemic.

Unfortunately, ODOT is limited in other funding sources due to a significant drop in fuel consumption and tax collection due to the pandemic. Funding for projects like the State Route 63 widening of which we have been pursuing look to be curtailed. Partnering in the past with ODOT has paid big dividends in past years for projects like the Fields-Ertel Road and Western Row Road interchanges. As revenues begin to improve for ODOT, funding may be available for various programs that fit the projects listed. Having planning tasks accomplished and “plans on the shelf” often times enables projects to move to the head of the list at funding selection time.

Please see the Warren County Highway Infrastructure Program that lists projects that have been proceeding through design and additional projects that benefit large areas of the county that are recommended for construction and/or planning/design functions.

Warren County Highway Infrastructure Program 1/8/2021

No.	Project	Location	Task	Cost	Other Sources	2019	2022	2021	2022	2023	2024	Grand Total
1	SR 48 Widening / Willow Pond Blvd to Ridgeview Lane	Hamilton Twp	Design	1,000,000			1,150,000	-				1,150,000
			Right-of-Way	600,000	420,000				180,000			180,000
			Construction	10,300,000	5,580,000				4,720,000			4,720,000
2	King Ave. Roundabout	Deerfield Twp	Design	200,000			92,000	-				92,000
			Right-of-Way	50,000				50,000				50,000
			Construction	2,000,000					2,000,000			2,000,000
3	SR 741 and Remick	City of Springboro	Design	100,000	100,000							-
			Right-of-Way	100,000	100,000							-
			Construction	1,100,000	1,100,000							-
4	I-75 & SR 73 Ramp	City of Springboro/City of Franklin	Design	310,000	310,000							-
			Right-of-Way	-								-
			Construction	3,100,000	3,100,000							-
5	Wm Good Blvd Extension/ Scholl Road Improvement	City of Franklin	Design	100,000								-
			Right-of-Way	50,000								-
			Construction	1,100,000			1,100,000					1,100,000
6	Fields-Ertel Road	Deerfield Twp	Design	1,650,000	1,650,000							-
			Right-of-Way	1,350,000	750,000			600,000				600,000
			Construction	12,000,000	9,500,000					2,500,000		2,500,000
7	Columbia Road at Mason-Morrow-Millgrove Road	Union Twp	Design	200,000				200,000				200,000
			Right-of-Way	50,000				50,000				50,000
			Construction	2,200,000					2,200,000			2,200,000
8	SR 63 Widening / Union Road to SR 741	Turtlecreek Twp	Design	1,000,000				1,000,000				1,000,000
			Right-of-Way	2,000,000	2,000,000							-
			Construction	23,000,000	-						23,000,000	-
9	US 22 Corrdor Planning	Hamilton Twp	Design	1,000,000				1,000,000				1,000,000
			Right-of-Way									-
			Construction									-
10	SR 741 at Greentree Road Intersection Improvement	Turtlecreek Twp	Design	250,000	250,000							-
			Right-of-Way	100,000	100,000							-
			Construction	2,500,000	1,450,000				1,050,000			1,050,000
11	I-71 at State Route 48 Interchange	Union Twp	Design	1,086,000				250,000				250,000
			Right-of-Way	200,000								-
			Construction	7,240,000								-
12	State Route 48/ M-M-M Rd to Ridgeview Ln	Union Twp Hamilton Twp	Planning/Design	2,640,000					2,000,000			2,000,000
			Right-of-Way	1,000,000								-
			Construction	33,000,000								-
Year Total Estimated								4,250,000	4,000,000	3,250,000	25,500,000	37,000,000
Year Total Appropriated							1,242,000					1,242,000
BoCC Commits to TID						7,000,000	10,000,000	10,000,000	-	10,000,000		30,000,000
Balance						7,000,000	15,758,000	21,508,000	17,508,000	24,258,000	(1,242,000)	

Legend	
	Federal Funds awarded by OKI Oct 2019 and Oct 2020
	TRAC funds for R/W were Nov 2019; Seek more TRAC
	OPWC funds requested for 2021
	ODOT safety funds will be sought in 2021
	ODOT safety funds have been awarded at 100%
	Future requests for funding

	2020	2021	2022	2023	2024	
Design	1,242,000	1,450,000	2,000,000	-	-	
Right-of-Way	-	700,000	180,000	-	-	
Construction	1,242,000	1,100,000	2,000,000	6,920,000	25,500,000	