



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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***TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – August 18, 2020

The Board met in regular session pursuant to adjournment of the August 11, 2020 meeting.

David G. Young – present

Shannon Jones – present

Tom Grossmann – present

Tina Osborne, Clerk – present

Minutes of the August 4, 2020 and August 11, 2020 meetings were read and approved.

- 20-1134 A resolution was adopted to designate Family and Medical Leave of Absence to Angela Tipton, Wastewater Treatment Plant Operator III, within the Warren County Water and Sewer Department. Vote: Unanimous
- 20-1135 A resolution was adopted to designate Family and Medical Leave of Absence to Nolan Cook, Assistant Chief Mechanic, within the Warren County Garage. Vote: Unanimous
- 20-1136 A resolution was adopted to amend Resolution #20-1045, approving the hiring of James M. Blair, as Sewer Collections Worker within the Warren County Water and Sewer Department. Vote: Unanimous
- 20-1137 A resolution was adopted to accept resignation, due to retirement, of Jerry Spurling, Chief Building Official, within the Building and Zoning Department, effective October 31, 2020. Vote: Unanimous
- 20-1138 A resolution was adopted to authorize the positing of the “Administrative Support” position within the Warren County Telecommunications Department, in accordance with Warren County Personnel Policy Manual, Section 2.02(A). Vote: Unanimous
- 20-1139 A resolution was adopted to accept resignation of William Brennan, Water Treatment Plant Technician, within the Warren County Water and Sewer Department, effective August 10, 2020. Vote: Unanimous

- 20-1140 A resolution was adopted to accept resignation of Eric Haddix, Wastewater Systems Chief Operator, within the Warren County Water and Sewer Department, effective August 11, 2020. Vote: Unanimous
- 20-1141 A resolution was adopted to authorize the posting of the "Water Treatment Technician or Water Treatment Plant Operator I" within the Water and Sewer Department in accordance with Warren County Personnel Policy Manual, Section 2.02(A). Vote: Unanimous
- 20-1142 A resolution was adopted to approve reclassification of Brooke Irwin from Protective Services Caseworker I to Protective Services Caseworker II within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 20-1143 A resolution was adopted to approve reclassification of Britne Wilmer from Protective Services Caseworker I to Protective Services Caseworker II within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 20-1144 A resolution was adopted to accept resignation of Melinda Callahan, Protective Services Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division, effective August 11, 2020. Vote: Unanimous
- 20-1145 A resolution was adopted to authorize the posting of the "Protective Services Caseworker I or II" positions, within the Department of Job and Family Services, Children Services Division, in accordance with the Warren County Personnel Policy Manual, Section 2.02(A). Vote: Unanimous
- 20-1146 A resolution was adopted to approve and enter into a memorandum of understanding between the Department of Warren County Children Services (Agency) and Mental Health America of Northern Kentucky and Southwest Ohio (Provider). Vote: Unanimous
- 20-1147 A resolution was adopted to approve and enter into an agreement with DataWorks Plus, on behalf of the Warren County Sheriff's Office regarding inmate wristband software maintenance and equipment. Vote: Unanimous
- 20-1148 A resolution was adopted to approve and enter into classroom training agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 20-1149 A resolution was adopted to authorize President of the Board to sign Emergency Supplemental Funding Pre-Award Condition form relative to emergency supplemental funding from the Office of Criminal Justice Services on behalf of the Warren County Common Pleas Court. Vote: Unanimous
- 20-1150 A resolution was adopted to approve Notice of Intent to Award Bid to John R. Jurgensen for the FY20 Franklin Township Grandview Paving CDBG Project. Vote: Unanimous

- 20-1151 A resolution was adopted to approve and authorize the President of this Board to sign a subrecipient agreement between the Village of Morrow and Warren County relative to the FY2020 Phegley Park Community Development Block Grant Program. Vote: Unanimous
- 20-1152 A resolution was adopted to approve Notice of Intent to Award Bid to Peterson Construction for Franklin Area Water Treatment Plant Membrane Softening Upgrades Project. Vote: Unanimous
- 20-1153 A resolution was adopted to enter into contract with Building Crafts, Inc. for the RAR Water Treatment Plant Membrane Softening Upgrades Project. Vote: Unanimous
- 20-1154 A resolution was adopted to modify, change, and update various sections of the Rules and Regulations of the Warren County Water and Sewer Department including the adoption of new regulations on backflow prevention and cross connection control and Section 7.06 adjustments. Vote: Unanimous
- 20-1155 A resolution was adopted to authorize the President of the Board to sign corporate resolutions with 1st National Bank in Lebanon, Ohio to open and make withdrawals on accounts for retainage held on water and/or sewer contracts. Vote: Unanimous
- 20-1156 A resolution was adopted to approve and authorize the President of the Board to enter into memorandum of understanding with various entities relative to MARCS in Schools Emergency Radio Program. Vote: Unanimous
- 20-1157 A resolution was adopted to enter into a product and services purchase agreement with Modern Office Methods on behalf of the Warren County Treasurer's Office. Vote: Unanimous
- 20-1158 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 20-1159 A resolution was adopted to approve bond release for Keever Creek LLC for completion of improvements in the Estates of Keever Creek, Section 3 situated in Turtlecreek Township. Vote: Unanimous
- 20-1160 A resolution was adopted to release a subdivision public improvement performance and maintenance security agreement with VWC Holdings, LTD for The Villages of Winding Creek, The Boulevards at Winding Creek, Section Seven situated in Clearcreek Township. Vote: Unanimous
- 20-1161 A resolution was adopted to release a subdivision public improvement performance and maintenance security agreement with VWC Holdings, LTD for The Villages of Winding Creek, The Boulevards at Winding Creek, Section Six situated in Clearcreek Township. Vote: Unanimous

- 20-1162 A resolution was adopted to enter into street and appurtenances (including sidewalks) security agreement with The Drees Company for installation of certain improvements in Legacy at Elliott Farm, Section 4 situated in Deerfield Township. Vote: Unanimous
- 20-1163 A resolution was adopted to inter into a subdivision public improvement performance and maintenance security agreement with The Drees Company for installation of certain improvements in Legacy at Elliott Farm, Section 4, situated in Deerfield Township. Vote: Unanimous
- 20-1164 A resolution was adopted to approve various record plats. Vote: Unanimous
- 20-1165 A resolution was adopted to approve supplemental appropriation into Commissioners General Fund #11011110. Vote: Unanimous
- 20-1166 A resolution was adopted to approve supplemental appropriation into Common Pleas Court Community Based Corrections #2289. Vote: Unanimous
- 20-1167 A resolution was adopted to approve supplemental appropriation into Sheriff's Office fund #2295. Vote: Unanimous
- 20-1168 A resolution was adopted to approve appropriation adjustment from Commissioners General fund #11011110 into Emergency Services fund #11012850. Vote: Unanimous
- 20-1169 A resolution was adopted to approve an appropriation adjustment within Prosecutor fund 11011150. Vote: Unanimous
- 20-1170 A resolution was adopted to approve appropriation adjustment within Common Pleas Court General fund #11011220. Vote: Unanimous
- 20-1171 A resolution was adopted to approve appropriation adjustment within Juvenile Court fund #11011240. Vote: Unanimous
- 20-1172 A resolution was adopted to approve appropriation adjustment within the Juvenile Detention fund #11012600. Vote: Unanimous
- 20-1173 A resolution was adopted to approve appropriation adjustment within Juvenile Court Reclaim Grant fund #2247. Vote: Unanimous
- 20-1174 A resolution was adopted to approve appropriation adjustment within Board of Elections fund #11011300. Vote: Unanimous
- 20-1175 A resolution was adopted to approve appropriation adjustment within Sheriff's Office fund 11012210. Vote: Unanimous
- 20-1176 A resolution was adopted to approve appropriation adjustment within Children Services fund #2273. Vote: Unanimous

- 20-1177 A resolution was adopted to approve appropriation adjustment within the Water Revenue fund no. 5510. Vote: Unanimous
- 20-1178 A resolution was adopted to approve appropriation adjustment within the Water Revenue fund no. 5510. Vote: Unanimous
- 20-1179 A resolution was adopted to approve appropriation adjustment within Warren County Garage fund #6619. Vote: Unanimous
- 20-1180 A resolution was adopted to authorize County Administrator to enter into Temporary Revocable License Agreement relative to temporary use of Warren County property. Vote: Unanimous
- 20-1181 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Chris Brausch, Sanitary Engineer, was present for a work session and discussed the following:

1. Fosters Lift Station and Gravity Sewer Project—Mr. Brausch stated that the deadline for receiving submittals relative to the Request for Qualifications for engineering for the Fosters Lift Station and Gravity Sewer Project has passed and five submittals were received. He stated that staff has reviewed and ranked them, and the top three submittals are AECOM, Burgess and Niple, and Black & Veach. He presented copies of the top three submittals and upon discussion, the Board will interview the firms on September 22, 2020.
2. Mr. Brausch discussed the end of the mandated waiver period relative to COVID-19 and stated that staff will continue to address customers having problems making timely payments to make accommodations to keep from disconnecting utilities on an individual basis. He then discussed the policy of certifying old unpaid accounts to the County Auditor for collection on the property tax bill. He stated that there are currently 266 delinquent accounts totaling \$55,000 and recommended that the Board continue this policy.

Upon discussion, the Board stated their desire to continue the policy.

3. There was discussion relative to the request from a hotel owner to consider waiving the minimum billing requirement and consider charging the actual usage because of the loss of revenue due to the pandemic.

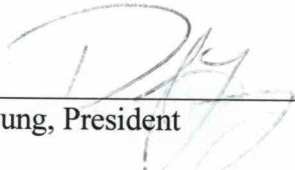
There was discussion relative to the need to make changes to the Rules and Regulations in order address the request uniformly. There was also discussion relative to the current rate structure with the minimum bill payment being utilized to establish the rate in which users are changed.

Upon discussion, the Board requested staff to work with the Prosecutor's Office on modifications to the Rules and Regulations that could accommodate the request for the Board's consideration.

There was discussion relative to the COVID-19 cases within Warren County and the progress of the Board's desire to fund antibody testing.

Commissioner Grossmann discussed his request for information from the Warren County Combined Health District for information from the contact tracers relative to school age children transmission.

Upon motion the meeting was adjourned.



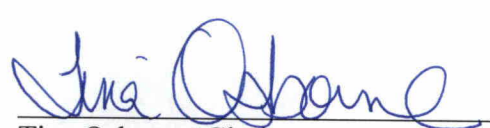
David G. Young, President



Tom Grossmann

Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on August 18, 2020, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio