



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**406 Justice Drive, Lebanon, Ohio 45036**

***www.co.warren.oh.us***

***commissioners@co.warren.oh.us***

**Telephone (513) 695-1250**

**Facsimile (513) 695-2054**

***TOM GROSSMANN  
SHANNON JONES  
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – June 9, 2020**

The Board met in regular session pursuant to adjournment of the June 2, 2020 meeting.

David G. Young – present

Shannon Jones – present

Tom Grossmann – present

Tina Osborne, Clerk – present

- 20-0775 A resolution was adopted to designate Family and Medical Leave of Absence to Scott Dunning within the Dog and Kennel. Vote: Unanimous
- 20-0776 A resolution was adopted to designate Family and Medical Leave of Absence to Josh Hisle, within OhioMeansJobs. Vote: Unanimous
- 20-0777 A resolution was adopted to approve leave donation for Tammy Wolf, Emergency Communications Operator, within the Emergency Services Department. Vote: Unanimous
- 20-0778 A resolution was adopted to accept resignation of Janine Jackson, Screener III, within the Warren County Department of Job and Family Services, Children Services Division, effective June 12, 2020. Vote: Unanimous
- 20-0779 A resolution was adopted to authorize the internal posting of the “Screener I or II” positions, within the Department of Job and Family Services, Children Services Division, in accordance with the Warren County Personnel Policy Manual, Section 2.02 (a). Vote: Unanimous
- 20-0780 A resolution was adopted to accept resignation, Wyatt Allen, Water Distribution Worker I, within the Warren County Water and Sewer Department, effective June 12, 2020. Vote: Unanimous

- 20-0781 A resolution was adopted to authorize the posting of the "Water Distribution Worker I or II" position, within the Water and Sewer Department, in accordance with Warren County Personnel Policy Manual, Section 2.02(a). Vote: Unanimous
- 20-0782 A resolution was adopted to cancel regularly scheduled Commissioners' Meeting of Thursday June 11, 2020. Vote: Unanimous
- 20-0783 A resolution was adopted to advertise and set July 14, 2020 at 9:15 a.m. for the public hearing to consider the County's Year 2021 Tax Budget. Vote: Unanimous
- 20-0784 A resolution was adopted to enter into a temporary entrance and work agreement with Drew M. and Kathleen A. Chrostowski for a Bridge Stream Re-Alignment Project on Oregonia Road. Vote: Unanimous
- 20-0785 A resolution was adopted to approve agreement and addendum with Second Chance Dayton Group Home LLC as a child placement and related service provider for the Warren County Board of County Commissioners on behalf of Warren County Children Services. Vote: Unanimous
- 20-0786 A resolution was adopted to approve and authorize the Vice President of the Board to enter into an agreement with the Warren County Combined Health District on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 20-0787 A resolution was adopted to approve and authorize the Vice President of the Board to enter into classroom training agreements on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 20-0788 A resolution was adopted to approve and enter into a vendor contract with the Child Advocacy Center of Warren County on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 20-0789 A resolution was adopted to approve and enter into contract with Warren County Career Center on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 20-0790 A resolution was adopted to approve and enter into a Cooperative Social Agency Agreement with Southern State Community College, on behalf of the Warren County Juvenile Court Mary Haven Youth Center Court Clinic. Vote: Unanimous
- 20-0791 A resolution was adopted to enter into waterline & appurtenance easement agreements with Festo Corporation for the Columbia Road Watermain Replacement. Vote: Unanimous



- 20-0792 A resolution was adopted to issue Request for Engineering Qualifications for the procurement of professional engineering services related to the Foster Lift Station and Gravity Sewer Improvements Project. Vote: Unanimous
- 20-0793 A resolution was adopted to issue Request for Engineering Qualifications for the procurement of professional engineering services related to the Hunter Sewer System Improvements Project. Vote: Unanimous
- 20-0794 A resolution was adopted to appoint committee to review engineering qualifications for the procurement of professional engineering design services for the Fosters Lift Station and Gravity Sewer Improvements Project and the Hunter Sewer System Improvements Project. Vote: Unanimous
- 20-0795 A resolution was adopted to approve Notice of Intent to award bid to Building Crafts, Inc. for the RAR Water Treatment Plant Membrane Softening Upgrades Project. Vote: Unanimous
- 20-0796 A resolution was adopted to approve Notice of Intent to award bid to Aero-Mark, Inc. for the 2020 Striping Project. Vote: Unanimous
- 20-0797 A resolution was adopted to approve emergency repair sewer lateral within public Right of Way on Marvins Lane. Vote: Unanimous
- 20-0798 A resolution was adopted to approve and authorize the Vice President of the Board to sign a Satisfaction of Mortgage for Anne Keeber. Vote: Unanimous
- 20-0799 A resolution was adopted to authorize publication of Notice #2 to public of proposal to construct in a Floodplain relative to the Fiscal Year 2020 Morrow-Phegley Park Community Development Block Grant Project. Vote: Unanimous
- 20-0800 A resolution was adopted to authorize posting of Notice of Intent to request release of funds in County Administration Building for FY2020 Community Development Block Grant Projects. Vote: Unanimous
- 20-0801 A resolution was adopted to approve and authorize the President and/or Vice President of this Board to sign requests for release of funds and certification, form 7015.15 as it relates to environmental reviews for FY2020 Community Development Block Grant (CDBG) Projects. Vote: Unanimous
- 20-0802 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 20-0803 A resolution was adopted to approve bond release for Deerfield Springs Retirement Community LLC for completion of improvements in Deerfield Springs situated in Deerfield Township. Vote: Unanimous

- 20-0804 A resolution was adopted to approve bond release for VWC Holdings, LTD for completion of improvements in the Villages of Winding Creek, The Boulevards, Section 7 situated in Clearcreek Township. Vote: Unanimous
- 20-0805 A resolution was adopted to enter into Street and Appurtenances (including sidewalks) Security Agreement with M/I Homes of Cincinnati, LLC, for installation of certain improvements in Hudson Hills, Section 3, Block "D" situated in Deerfield Township. Vote: Unanimous
- 20-0806 A resolution was adopted to enter into a subdivision public improvement performance and maintenance security agreement with M/I Homes of Cincinnati, LLC for installation of certain improvements in Hudson Hills, Section 3, Block "D", situated in Deerfield Township. Vote: Unanimous
- 20-0807 A resolution was adopted to approve various record plats. Vote: Unanimous
- 20-0808 A resolution was adopted to approve an operational transfer from the Motor Vehicle Fund 2202 into the Socialville Fosters Bridge and Retaining Wall Project Fund 4431 and approve repayment of a Cash Advance from the Socialville Foster Bridge and Retaining Wall Project in to the Motor Vehicle Fund 2202. Vote: Unanimous
- 20-0809 A resolution was adopted to approve supplemental appropriation into Workforce Investment Fund #2238 Vote: Unanimous
- 20-0810 A resolution was adopted to approve supplemental appropriation into Common Pleas Court Community Based Corrections #2289. Vote: Unanimous
- 20-0811 A resolution was adopted to approve supplemental appropriation into Common Pleas Court Community Based Corrections #2289. Vote: Unanimous
- 20-0812 A resolution was adopted to approve appropriation adjustment from Commissioners General Fund #11011110 into Juvenile Court Fund #11011240. Vote: Unanimous
- 20-0813 A resolution was adopted to approve appropriation adjustment within Warren County Garage Fund #11011620. Vote: Unanimous
- 20-0814 A resolution was adopted to approve appropriation adjustment within the Building and Zoning Department Fund #11012300. Vote: Unanimous
- 20-0815 A resolution was adopted to approve appropriation adjustment within Children Services Fund #2273. Vote: Unanimous
- 20-0816 A resolution was adopted to approve appropriation adjustment within Common Pleas Court Community Based Corrections Donation #2288. Vote: Unanimous



- 20-0817 A resolution was adopted to enter into Street and Appurtenances (including sidewalks) Security Agreement with Watercrest at Landen, LLC for installation of certain improvements in Watercrest at Land, Section 2 situated in Deerfield Township. Vote: Mr. Young- abstain, Mr. Grossman- yea and Mrs. Jones- yea.
- 20-0818 A resolution was adopted to approve various record plats.  
Vote: Mr. Young- abstain, Mr. Grossman- yea and Mrs. Jones- yea.
- 20-0819 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous

#### DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

---

Tiffany Zindel, County Administrator, questioned the Board's desires to pursue a policy related to telework. She reviewed the varying opinions from local businesses as well as other elected officials and department heads.

Commissioner Jones stated the need to be clear on policy, supervision and accountability. She stated the need to have clear measures as well as a thoughtful discussion on what the policy would look like. She then stated her agreement for Mrs. Zindel to explore what a policy would look like.

Commissioner Young stated he is also interested in exploring a policy but stated his fear in using this in government situations as it could be an opportunity to waste taxpayer dollars. He also stated his concerns relative to labor unions and Fair Labor Standard Act violations.

Upon further discussion, the Board agreed to Mrs. Zindel drafting a policy for the Board to review.

---

The Board discussed the proposed letter to the Governor being drafted by Commissioner Grossmann.

Commissioner Grossmann highlighted portions of the letter including the economic need for opening businesses, recreation, lodging and related services as it relates to tourism.

Commissioner Young stated his desire to include discussion relative to the economic loss related to the Warren County Sports Complex and the tournaments lost to Texas and Indiana.

Lelle Hedding, Deerfield Township Trustee, stated her desire for the Board to send a strong letter to the Governor and "take a stand" in favor of opening Warren County.

Upon further discussion, Commissioner Grossmann stated he will finalize the draft letter for consideration.


\_\_\_\_\_  
Upon motion the meeting was adjourned.

\_\_\_\_\_  
David G. Young, President

  
\_\_\_\_\_  
Tom Grossmann

\_\_\_\_\_  
Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on June 9, 2020, in compliance with Section 121.22 O.R.C.

  
\_\_\_\_\_  
Tina Osborne, Clerk  
Board of County Commissioners  
Warren County, Ohio