



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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***TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG***

BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO

MINUTES: Regular Session – July 25, 2017

The Board met in regular session pursuant to adjournment of the July 18, 2017, meeting.

Tom Grossmann – absent

Shannon Jones – present

David G. Young – present

Tina Osborne, Clerk – present

Minutes of the July 18, 2017, meeting were read and approved.

- 17-1131 A resolution was adopted to accept resignation, due to retirement, of Linda Dunn, Supervisor, of Warren County OhioMeansJobs, effective August 31, 2017.
Vote: Unanimous
- 17-1132 A resolution was adopted to approve and enter into a Software Maintenance Agreement with Prime AE Group, Inc. on behalf of the Warren County Information Technology Department. Vote: Unanimous
- 17-1133 A resolution was adopted to approve Volunteer/Intern to assist with the Warren County Volunteers and Donations Management Standard Operating Guide Project within Warren County Emergency Services Department. Vote: Unanimous
- 17-1134 A resolution was adopted to approve and enter into a contract with Community Mental Health Centers of Warren County (DBA Solutions Community Counseling and Recovery Centers) for Mental Health Services on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 17-1135 A resolution was adopted to approve Notice of Intent to award bid to John R. Jurgensen Company for the Zoar Road Improvement Project. Vote: Unanimous

- 17-1136 A resolution was adopted to reject bids received for the Tylersville Road Improvement Project. Vote: Unanimous
- 17-1137 A resolution was adopted to approve Change Order No. 1 to the contract with D&M Painting Corporation for the painting of the 20 Mile Elevated Water Tower, Purchase Order No. 212691. Vote: Unanimous
- 17-1138 A resolution was adopted to approve the destruction of the following Warren County Sheriff's Office Equipment. Vote: Unanimous
- 17-1139 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 17-1140 A resolution was adopted to approve various refunds. Vote: Unanimous
- 17-1141 A resolution was adopted to affirm "Then and Now" requests pursuant to Ohio Revised Code 5705.41 (D) (1). Vote: Unanimous
- 17-1142 A resolution was adopted to approve a Street and Appurtenances (including sidewalks) Bond Reduction for Fischer Development Company, a Kentucky Corporation, for completion of performance of construction of improvements and enter into the maintenance security for Providence, Section Three, Block 'A', situated in Hamilton Township. Vote: Unanimous
- 17-1143 A resolution was adopted to approve a Street and Appurtenances (including sidewalks) Bond Release for VWC Holdings, LTD, for completion of improvements in the Villages of Winding Creek, Turning Leaf at Winding Creek, Section Three situated in Clearcreek Township. Vote: Unanimous
- 17-1144 A resolution was adopted to approve Aspen Brook Court, Oak Brook Drive, and Maple Brook Street in the Villages of Winding Creek, Turning Leaf at Winding Creek, Section Three for public maintenance by Clearcreek Township. Vote: Unanimous
- 17-1145 A resolution was adopted to approve Street and Appurtenances Bond Reduction for Keever Creek, LLC for completion of performance of construction of improvements and enter into the maintenance security for the Estates of Keever Creek, Section Two in Turtlecreek Township. Vote: Unanimous
- 17-1146 A resolution was adopted to approve a Street and Appurtenances (including sidewalks) Bond Reduction for M/I Homes of Cincinnati, LLC, for completion of performance of construction of improvements and enter into the maintenance security for Rivercrest, Section Two situated in Hamilton Township. Vote: Unanimous

- 17-1147 A resolution was adopted to approve a Street and Appurtenances Bond Release for Warren Development, LLC for completion of improvements in Wilson Farms, Section Four, Block "A" situated in Franklin Township. Vote: Unanimous
- 17-1148 A resolution was adopted to approve a sidewalk bond release for Warren Development, LLC for completion of improvements in Wilson Farms, Section Four, Block "A", situated in Franklin Township. Vote: Unanimous
- 17-1149 A resolution was adopted to approve Madison Grace Way and Kelly Marie Way in Wilson Farms, Section Four, Block "A" for public maintenance by Franklin Township. Vote: Unanimous
- 17-1150 A resolution was adopted to enter into Erosion Control Bond Agreement for Fischer Development Company for completion of improvements in Providence, Section Six situated in Hamilton Township. Vote: Unanimous
- 17-1151 A resolution was adopted to enter into Erosion Control Bond Agreement for the Drees Company for completion of improvements in Legacy at Elliott Farm, Section Two, situated in Deerfield Township. Vote: Unanimous
- 17-1152 A resolution was adopted to approve the following record plats. Vote: Unanimous
- 17-1153 A resolution was adopted to rescind Resolution #17-1073 approving an appropriation adjustment into Fund #101-1260-882. Vote: Unanimous
- 17-1154 A resolution was adopted to approve appropriation decreases within various funds. Vote: Unanimous
- 17-1155 A resolution was adopted to accept an amended certificate and approve a supplemental appropriation within Engineer's Office Fund #436 for the Zoar Road Improvement Project. Vote: Unanimous
- 17-1156 A resolution was adopted to approve an operational transfer from Commissioners Fund #101 into Human Services Fund #203. Vote: Unanimous
- 17-1157 A resolution was adopted to approve an operational transfer from Commissioners Fund #101 into Human Services Fund #203. Vote: Unanimous
- 17-1158 A resolution was adopted to approve supplemental appropriation into OhioMeansJobs Fund #258. Vote: Unanimous
- 17-1159 A resolution was adopted to approve supplemental appropriation adjustment into Juvenile Court Clerk Computer Fund #278. Vote: Unanimous
- 17-1160 A resolution was adopted to approve supplemental appropriation into Facilities Management Fund #467. Vote: Unanimous

- 17-1161 A resolution was adopted to approve appropriation adjustment from Commissioners General Fund #101-1110 into Building Regulation Department Fund #101-2300. Vote: Unanimous
- 17-1162 A resolution was adopted to approve appropriation adjustment from Commissioners General Fund #101-1110 into Juvenile Fund #101-2500. Vote: Unanimous
- 17-1163 A resolution was adopted to approve appropriation adjustment within County Court Fund #101-1280. Vote: Unanimous
- 17-1164 A resolution was adopted to approve appropriation adjustment within Juvenile Court Reclaim Grant Fund #247. Vote: Unanimous
- 17-1165 A resolution was adopted to approve appropriation adjustment within the Sewer Revenue Fund No. 580. Vote: Unanimous
- 17-1166 A resolution was adopted to approve appropriation adjustment within Engineer's Office Stormwater Fund #590. Vote: Unanimous
- 17-1167 A resolution was adopted to authorize payment of bills. Vote: Unanimous
- 17-1168 A resolution was adopted to accept resignation of Stephen King, Custodial Worker I, within the Warren County Facilities Management Department, effective July 21, 2017. Vote: Unanimous
- 17-1169 A resolution was adopted to authorize the posting for "Custodial Worker I" positions, within the Facilities Management Department, in accordance with Warren County Personnel Policy Manual, Section 2.02(A). Vote: Unanimous
- 17-1170 A resolution was adopted to approve amendment to the fee schedule within the Warren County Building and Zoning Department. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

On motion, upon unanimous call of the roll, the Board entered into executive session at 9:00 a.m. to discuss imminent litigation pursuant to Ohio Revised Code Section 121.22 (G) 3) and exited at 9:32 a.m.

PUBLIC HEARING

AMENDMENT TO THE FEE SCHEDULE WITHIN THE WARREN COUNTY BUILDING AND ZONING DEPARTMENT

This Board met this 25th day of July 2017, to consider amending the fee schedule within the Warren County Building and Zoning Department relative to the removal of the requirement of a \$200 bond when applying for mobile home occupancy during single family construction permit.

Jerry Spurling, Chief Building Official, stated his recommendation to eliminate the \$200 bond requirement. He stated that the Board previously approved the elimination of a bond requirement for the Building Department fee schedule but he inadvertently omitted the request for removal for the Zoning Department.

There being no one present to speak in favor of or in opposition to said amendment, upon further discussion, the Board resolved (Resolution #17-1170) to approve the amendment to the fee schedule within the Warren County Zoning Department to remove the requirement of a \$200 bond when applying for a mobile home occupancy during single family construction permit.

Paul Kindell, Telecommunications Director, was present for a follow-up work session to discuss the request of Verizon to locate and/or co-locate on Warren County property, as well as the cost associated with constructing our own towers.

Mr. Kindell presented the offer from Verizon as well as the budgetary quotes for construction of telecommunication towers at the Justice Drive campus and the Monroe Road property. He stated that Verizon is willing to pay for modifications needed on our existing Justice Drive Campus tower if we allow them to co-locate.

Mr. Kindell stated that if we approve the co-location with Verizon, we would then be limited on any future expansion for the emergency communications system. He then discussed the need for a back up tower on our campus and the ability to construct a second tower and allow the co-location with Verizon. He stated that if we construct our own towers on both the Justice Drive Campus and the Monroe Road property, the payback with just Verizon leasing space would be 9 and 13 years.

Mr. Kindell then stated his recommendation to reject Verizon's request to co-locate on our existing Justice Drive campus tower and further explore the options of constructing our own and leasing space to not only Verizon, but to any other carrier that should need it.

Commissioner Young stated his opinion that it is a reasonable request to build a second tower on our Justice Drive Campus for public safety purposes.

Upon further discussion, the Board stated their desire to continue discussion on Warren County constructing the telecommunication towers and continue negotiating with Verizon.

Michael Bunner, Emergency Services Director, was present for a work session to update the Board on the work session he attended with the Clearcreek Township Trustees relative to flooding concerns along Music Place in Clearcreek Township.

Mr. Bunner reviewed the discussion he had with Clearcreek Township officials and stated his recommendation to purpose a Pre-Disaster Mitigation Grant. He stated the need for a hydrological study to find the problem and recommended that the trustees follow the request for proposals process to hire a company to conduct one.

Jerry Spurling, Chief Building Official and Floodplain Administrator, informed the Board that none of the properties experiencing flooding problems are in the FEMA flood zone. He stated that if they were, he could have placed restrictions upon the building that would have addressed these types of problems.

There was discussion relative to the what, if any, action Warren County Emergency Services can take in this situation.

Mr. Bunner explained his involvement with the procedure in that any application for assistance would need to go through his office.

There was discussion relative to the liability associated with becoming involved with draining problems.

Upon further discussion, the Board stated their agreement for Mr. Bunner to continue providing guidance to Clearcreek Township relative to grant funding.

Tiffany Zindel, County Administrator, discussed the need for direction from the Board relative to the process for selecting an architect for the Juvenile Justice Building Expansion/Renovation Project as well as the Jail Project.

Upon discussion, the Board directed the Clerk to schedule interviews relative to the Juvenile Justice Building Expansion/Renovation Project for the end of August after staff has had the opportunity to review the submittals.

Upon further discussion, the Board requested Mrs. Zindel to plan to discuss the Jail Project at the next meeting.

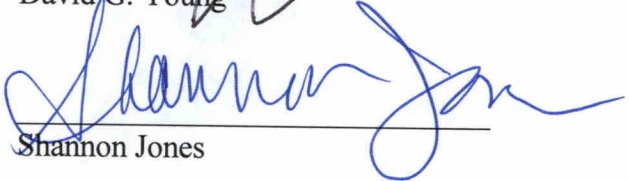
On motion, upon unanimous call of the roll, the Board entered into executive session at 10:48 a.m. to discuss union negotiations pursuant to Ohio Revised Code Section 121.22 (G)(4) and acquisition of property pursuant to Ohio Revised Code Section 121.22 (G)(2) and exited at 11:10 a.m.

Upon motion the meeting was adjourned.

Tom Grossmann, President

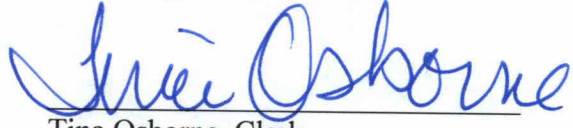


David G. Young



Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on July 25, 2017, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio