



# **BOARD OF COUNTY COMMISSIONERS**

## **WARREN COUNTY, OHIO**

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**TOM GROSSMANN**

**PAT ARNOLD SOUTH**

**DAVID G. YOUNG**

BOARD OF COUNTY COMMISSIONERS

WARREN COUNTY, OHIO

MINUTES: Regular Session – June 30, 2015

The Board met in regular session pursuant to adjournment of the June 23, 2015, meeting.

David G. Young – absent

Pat Arnold South – present

Tom Grossmann – present

Tina Osborne, Clerk – present

Minutes of the June 16, 2015 and June 23, 2015 meetings were read and approved.

- 15-0970      A resolution was adopted to accept Resignation of Karla Mack, Protective Services Caseworker I, within the Warren County Job and Family Services, Children Services Division, effective June 30, 2015. Vote: Unanimous
- 15-0971      A resolution was adopted to approve sale of vehicle to Highland County Commissioners on behalf of the Warren County Board of Developmental Disabilities and the Warren County Transit (Division of Grants Administration). Vote: Unanimous
- 15-0972      A resolution was adopted to Advertise for Bids for the FY2015 Village of Morrow - River Corridor Street Rehab CDBG Project. Vote: Unanimous
- 15-0973      A resolution was adopted to Advertise for Bids for the FY2015 Village of Pleasant Plain Sidewalk CDBG Project. Vote: Unanimous
- 15-0974      A resolution was adopted to approve Notice of Intent to Award Bid to Strawser Construction, Inc. for FY2015 Deerfield Township - David Road Resurfacing CDBG Project. Vote: Unanimous

- 15-0975 A resolution was adopted to approve Notice of Intent to Award Bid to John R. Jurgensen Company for FY2015 Village of South Lebanon Mason-Morrow-Millgrove Road Rehabilitation CDBG Project. Vote: Unanimous
- 15-0976 A resolution was adopted to approve and enter into Agreement with Callyo to provide surveillance services on behalf of the Warren County Sheriff's Office. Vote: Unanimous
- 15-0977 A resolution was adopted to approve an Emergency Repair of the HVAC System in the Lab at the Richard A Renneker Water Treatment Plant. Vote: Unanimous
- 15-0978 A resolution was adopted to approve and enter into Agreement with Ohio-Kentucky-Indiana Regional Council of Governments. Vote: Unanimous
- 15-0979 A resolution was adopted to authorize Vice President of the Board of County Commissioners to sign Internal Revenue Service (IRS) Form 720 relative to Patient Centered Outcomes Research Institute (PCORI). Vote: Unanimous
- 15-0980 A resolution was adopted to Transfer Vehicle Title to the Lebanon City Schools District. Vote: Unanimous
- 15-0981 A resolution was adopted to approve an Emergency Repair/Replacement of the Sewer Lateral at 5633 Appaloosa Circle. Vote: Unanimous
- 15-0982 A resolution was adopted to approve and enter into a Contract with Warren County Community Services on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 15-0983 A resolution was adopted to approve and enter into an Agreement with Document Destruction for Document Management Services on behalf of Warren County Department of Human Services. Vote: Unanimous
- 15-0984 A resolution was adopted to Award the Bid to Cargill Incorporated for the Purchase of 26,025 tons of Bulk Ice Control Salt. Vote: Unanimous
- 15-0985 A resolution was adopted to approve Group Policy Information Access Agreement with Minnesota Life. Vote: Unanimous
- 15-0986 A resolution was adopted to Amend Warren County Procurement Policy relative to including Child Placement Costs to the list of Blanket Purchase Orders that may exceed the \$10,000 limit for Job and Family Services Children Services Division. Vote: Unanimous

- 15-0987 A resolution was adopted to approve and enter into Contract between the Warren County Commissioners, for and on behalf of Warren County Children Services with the Warren County Board of Developmental Disabilities, Recovery Services of Warren and Clinton Counties, Warren County Juvenile Court and the Warren County Educational Service Center for the purpose of pooling funds to provide Clinical Committee Services to multi-need children in Warren County.  
Vote: Unanimous
- 15-0988 A resolution was adopted to approve and authorize the Vice President of the Board to enter into Agreement with Sinclair Media III, dba WKRC for the Operation of a Weather Camera at 550 Justice Drive. Vote: Unanimous
- 15-0989 A resolution was adopted to approve and authorize the Vice President of the Board to enter into Classroom Training Agreements on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 15-0990 A resolution was adopted to approve and authorize the Vice President of the Board to enter into an On-The-Job-Training Agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 15-0991 A resolution was adopted to approve and authorize the Vice President of the Board to enter into a Professional Services Contract to provide support services to Warren County in its role as Fiscal Agent for the Workforce Investment Board Butler/Clermont/Warren. Vote: Unanimous
- 15-0992 A resolution was adopted to approve Voucher Add On. Vote: Unanimous
- 15-0993 A resolution was adopted to approve various Refunds. Vote: Unanimous
- 15-0994 A resolution was adopted to acknowledge payment of Bills. Vote: Unanimous
- 15-0995 A resolution was adopted to approve the following Record Plats.  
Vote: Unanimous
- 15-0996 A resolution was adopted to approve Appropriation Decreases within various Funds. Vote: Unanimous
- 15-0997 A resolution was adopted to accept Amended Certificate into Grants Pass Thru Fund #261 and approve Supplemental Appropriation Adjustment into Fund #261.  
Vote: Unanimous
- 15-0998 A resolution was adopted to approve Cash Advance from General Fund #101 into Workforce Investment Board Fund #238. Vote: Unanimous

- 15-0999 A resolution was adopted to approve Cash Advance from General Fund #101 into Workforce Investment Board Fund #238. Vote: Unanimous
- 15-1000 A resolution was adopted to approve Operational Transfer from the Motor Vehicle Fund #202 into Butler Warren Road Bridge Project Fund #456 and Approve Repayment of a Cash Advance from the Butler Warren Road Bridge Project 456 into the Motor Vehicle Fund #202. Vote: Unanimous
- 15-1001 A resolution was adopted to approve Operational Transfer from Commissioners Fund #101-1112 into Child Support Enforcement Agency Fund #263. Vote: Unanimous
- 15-1002 A resolution was adopted to approve Operational Transfer from Commissioners Fund #101-1112 into Children Services Fund #273. Vote: Unanimous
- 15-1003 A resolution was adopted to approve Supplemental Appropriation within Juvenile Court Clerk Computer Fund #278. Vote: Unanimous
- 15-1004 A resolution was adopted to approve Appropriation Adjustment from Commissioners Grants Fund #101-1112 into Commissioners Grants Fund #101-1111. Vote: Unanimous
- 15-1005 A resolution was adopted to approve Appropriation Adjustments from Commissioners Fund #101-1112 into Lebanon Municipal Court Fund #101-1272 and Mason Municipal Court #101-1273. Vote: Unanimous
- 15-1006 A resolution was adopted to approve Appropriation Adjustment within Sheriff's Office Fund #101-2210. Vote: Unanimous
- 15-1007 A resolution was adopted to approve Appropriation Adjustments within County Garage Fund #101-1620. Vote: Unanimous
- 15-1008 A resolution was adopted to approve an Appropriation Adjustment within the Solid Waste Management District Fund No. 256. Vote: Unanimous
- 15-1009 A resolution was adopted to approve Appropriation Adjustment within Children Services Fund #273. Vote: Unanimous
- 15-1010 A resolution was adopted to approve Appropriation Adjustment within Children Services Fund #273. Vote: Unanimous
- 15-1011 A resolution was adopted to approve Appropriation Adjustment within the Sewer Revenue Fund #580. Vote: Unanimous

- 15-1012 A resolution was adopted to approve Supplemental Appropriation into Warren County Garage Parts Fund #619. Vote: Unanimous
- 15-1013 A resolution was adopted to authorize payment of Bills. Vote: Unanimous
- 15-1014 A resolution was adopted to authorize Pat South to sign, as a Collaborative Partner, the City of Lebanon's Phase I Grant Application to the State of Ohio relative to the Redevelopment Fund made available due to the relocation of the Harness Racing from the Warren County Fairgrounds. Vote: Unanimous
- 15-1015 A resolution was adopted to approve, with conditions, the Site Plan Application of Tim and Carrie Roy (case #104-2015). Vote: Unanimous

#### DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

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Scott Markland, Sinclair College Courseview Campus, was present along with Bernard Wright, Jr., Sinclair Board of Trustees, and Karen Payne, Clearcreek Township resident and full time Sinclair College Courseview Campus Student, to accept a check from this Board for scholarships for Warren County residents attending the Courseview Campus.

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#### ADMINISTRATIVE HEARING SITE PLAN REVIEW APPLICATION OF TIM AND CARRIE ROY IN HARLAN TOWNSHIP

The Board met this 30<sup>th</sup> day of June 2015, in the Commissioners' Meeting Room, to consider the site plan review application of Tim and Carrie Roy to construct a 6600 square foot office, warehouse and storage addition to their property located at 9499 Route 28 in Harlan Township.

Commissioner Grossmann administered the oath to Mike Yetter, Zoning Supervisor.

Mr. Yetter presented the attached PowerPoint presentation showing the location, zoning, Future Land Use Map, the existing use and aerial map. He then their compliance with the requirements within the zoning code and stated the following recommended conditions:

1. Compliance with Warren County Engineers Rules and Regulations for the Design of Storm Sewer and Storm Water Management Systems.
2. Future compliance with Warren County Rural Zoning Code Sec. 3.308 "Locations of Parking Areas".
3. Preserve the existing plant species and preserve sufficient amount of vegetative buffer around the property border to maintain the equivalent of Buffer Type D requirements as specified in Article 3 Chapter 4 of the Warren County Rural Zoning Code.
4. Four trees must be planted within the streetscape buffer in order to comply with Sec. 3.405 (A) and 3.406 of the Warren County Rural Zoning Code.
5. Future compliance with Warren County Rural Zoning Code Article 3 Chapter 5 (Lighting Requirements and Standards).
6. Future compliance with Warren County Rural Zoning Code Sec. 3.612 (Non-Residential District Signs).
7. Any improvements needed to on-site septic system are subject to approval by the Warren County Health Department and the property is required to be inspected as a small flow on-site sewage treatment system by enrolling in the Operation and Maintenance Program.
8. Issuance of building, zoning and electrical permits before construction begins.

Commissioner Grossmann administered the oath to Tim Roy, property owner.

Mr. Roy, 9055 Morrow Woodville Road, Pleasant Plain, Ohio, thanked Mr. Yetter and staff for the assistance through the site plan review process. He stated the reason for expansion is due to problems with theft. He stated the need to store his equipment indoors and that the improvements proposed for his property will make a vast improvement towards cleaning up the area.

Commissioner Grossmann confirmed that there were no others present to speak in favor of or in opposition to the site plan review application.

Upon further discussion, the Board closed the hearing and resolved (Resolution #15-1015) to approve the site plan review application subject to 8 conditions.

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On motion, upon unanimous call of the roll, the Board entered into executive session at 9:45 a.m. to discuss personnel matters relative to disciplinary action within Human Services pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 10:00 a.m.

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Beth Hamad, Regional Liaison from Ohio Secretary of State's Office, was present along with Brian Sleeth, Executive Director of the Warren County Board of Elections, and other staff and Board members, to discuss online voter registration.

Ms. Hamad spoke in support of online voter registration and stated it would not eliminate the old paper process currently in place. She then stated that 28 other states offer online voter registration.

Mr. Sleeth spoke in support on the online voter registration and stated it will help eliminate paper.

Ms. Hamad stated that the potential cost savings to Warren County if the online voter registration is approved is \$258,460.

Commissioners Grossmann and South stated their support for the online initiative and informed those present that they will draft a letter in support for all three Commissioners to sign at the next meeting.

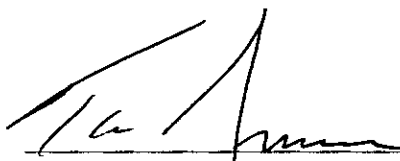
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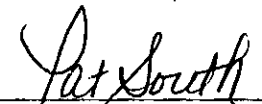
On motion, upon unanimous call of the roll, the Board entered into executive session at 10:10 a.m. to discuss employment related matters of specific personnel including compensation pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 10:30 a.m.

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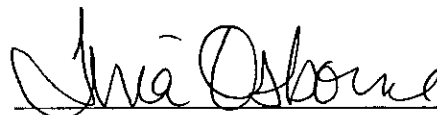
Upon motion the meeting was adjourned.

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David G. Young, President

  
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Tom Grossmann

  
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Pat Arnold South

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on June 30, 2015, in compliance with Section 121.22 O.R.C.

  
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Tina Osborne, Clerk  
Board of County Commissioners  
Warren County, Ohio