



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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***C. MICHAEL KILBURN  
PAT ARNOLD SOUTH  
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – October 30, 2007**

The Board met in regular session pursuant to adjournment of the October 23, 2007, meeting.

David G. Young - present

Pat Arnold South - present

C. Michael Kilburn - present

Tina Davis, Clerk – present

- 07-1713      A resolution was adopted to authorize the County Prosecutor to file Joint Application with the Court of Common Pleas for appointment of Special Legal Counsel relative to pending litigation against Rachel Hutzler in her capacity as County Prosecutor, and authorizing President of the Board to execute said application and the engagement letter to retain the services of Scott D. Bergthold, Esq. Vote: Unanimous
- 07-1714      A resolution was adopted to Terminate Agreement with Sheakley Uniserve, Inc. regarding Third Party Administration of the Warren County Self Insured Worker' Compensation Program.  
Vote: Mr. Kilburn – yea; Mrs. South – yea; Mr. Young – abstain
- 07-1715      A resolution was adopted to waive Building and Electrical Permit Fees associated with the construction of Restroom Facilities at the Turtlecreek Township Park on Greentree Road. Vote: Unanimous
- 07-1716      A resolution was adopted to enter into Contract with Langenheim & Thomson Co. for the Warren County Mechanics Garage Remodel Project.  
Vote: Unanimous

- 07-1717 A resolution was adopted to enter into Contract with John E. Carrigan Plumbing Co, Inc. for the Warren County Mechanics Garage Remodel Project.  
Vote: Unanimous
- 07-1718 A resolution was adopted to approve a Pay Increase for Stacy Everhart within the Warren County Emergency Services. Vote: Unanimous
- 07-1719 A resolution was adopted to approve end of 240-day Probationary Period and approve a Pay Increase for Heather Poffenberger, Protective Services Caseworker, within the Department of Job and Family Services Children Services Division.  
Vote: Unanimous
- 07-1720 A resolution was adopted to Rescind Resolution #07-1546 which authorize the hiring of Tammy Brewer, as Emergency Communications Operator, within the Emergency Services Department. Vote: Unanimous
- 07-1721 A resolution was adopted to appoint members and alternates to Transit Advisory Committee. Vote: Unanimous
- 07-1722 A resolution was adopted to set Public Hearing to consider modifications to the Rules and Regulations of the Water and Sewer Department relative to an increase to user rates and tap-in charges for connections to the Warren County Water and/or Sewer Systems. Vote: Unanimous
- 07-1723 A resolution was adopted to approve various Refunds. Vote: Unanimous
- 07-1724 A resolution was adopted to approve and authorize the President and/or Vice President of this Board to sign a Grant Agreement between Warren County and the State of Ohio relative to the Fiscal Year 2007 Small Cities Community Development Block Grant (CDBG) Community Development Program.  
Vote: Unanimous
- 07-1725 A resolution was adopted to approve an Amendment to the existing Streets and Appurtenances Security Agreement with Dixon Eagle's Pointe, LLC for Eagle's Pointe, Section 2, Phase A – Zoar, consisting of a correction of bond amount per security agreement. Vote: Unanimous
- 07-1726 A resolution was adopted to approve a Subdivision Public Improvement Performance and Maintenance Security Agreement Reduction with Cypress Ridge, Ltd. for Cypress Ridge Subdivision Phase VI in Clearcreek Township.  
Vote: Unanimous
- 07-1727 A resolution was adopted to approve Bond Release for Michael A. Howard and Cathy L. Howard for completion of improvements in Noble Creek Farms

Sections 8, situated in Franklin Township. Vote: Unanimous

- 07-1728 A resolution was adopted to approve a Street and Appurtenances Bond Release for M/I Schottenstein Homes, Inc. for completion of improvements in Regency Park, Section 5, situated in Hamilton Township. Vote: Unanimous
- 07-1729 A resolution was adopted to approve a Sidewalk Bond Release for M/I Schottenstein Homes, Inc. for completion of improvements in Regency Park, Section 5, situated in Hamilton Township. Vote: Unanimous
- 07-1730 A resolution was adopted to approve Haverhill Lane, Hefner Circle, Hartford court and Heaton Circle in Regency Park, Section 5, for public maintenance by Hamilton Township. Vote: Unanimous
- 07-1731 A resolution was adopted to approve a Street and Appurtenances Bond Reduction for John Sulfsted for completion of improvements in Clear Spring Estates, Section 2, situated in Clearcreek Township. Vote: Unanimous
- 07-1732 A resolution was adopted to approve a Street and Appurtenances Bond Reduction for John Sulfsted for completion of improvements in Clear Spring Estates, Section 2 on Pekin Road situated in Clearcreek Township. Vote: Unanimous
- 07-1733 A resolution was adopted to approve a Street and Appurtenances Bond Reduction of Hills Land and Development Company for completion of improvements in Northgate Estates situated in Deerfield Township. Vote: Unanimous
- 07-1734 A resolution was adopted to approve a Street and Appurtenances Bond Release for Wesreal, Inc. for completion of improvements in Fosters Run, Block B, Phase I, situated in Hamilton Township. Vote: Unanimous
- 07-1735 A resolution was adopted to approve a Sidewalk Bond Release for Wesreal, Inc. for completion of improvements in Fosters Run, Block B, Phase I, situated in Hamilton Township. Vote: Unanimous
- 07-1736 A resolution was adopted to approve Galecrest Drive and Hamlin Drive in the Fosters Run Subdivision Block B, Phase I, for public maintenance by Hamilton Township. Vote: Unanimous
- 07-1737 A resolution was adopted to approve a Streets and Appurtenances Security Bond Release for Wesreal, Inc. for completion of improvements in Fosters Run, Block B, Phase II, situated in Hamilton Township. Vote: Unanimous
- 07-1738 A resolution was adopted to approve a Sidewalk Bond Release for Wesreal, Inc. for completion of improvements in Fosters Run, Block B, Phase II, situated in Hamilton Township. Vote: Unanimous

- 07-1739 A resolution was adopted to approve Galecrest Drive, Bamburgh Drive and Canute Court in the Fosters Run Subdivision, Block B, Phase II for public maintenance by Hamilton Township. Vote: Unanimous
- 07-1740 A resolution was adopted to approve following Record Plats. Vote: Unanimous
- 07-1741 A resolution was adopted to accept an Amended Certificate, approve a Supplemental Appropriation and approve an Appropriation Adjustment within the North Wellfield System Improvements Project, Fund No. 532.  
Vote: Unanimous
- 07-1742 A resolution was adopted to approve Supplemental Adjustment into Commissioners Grants Fund #101-1111. Vote: Unanimous
- 07-1743 A resolution was adopted to approve Appropriation Adjustment and Supplemental Appropriation within County Transit Fund #299. Vote: Unanimous
- 07-1744 A resolution was adopted to approve Supplemental Appropriation into Prosecutor Fund #101-1150. Vote: Unanimous
- 07-1745 A resolution was adopted to approve an Appropriation Adjustment within Prosecutor Fund #101-1150. Vote: Unanimous
- 07-1746 A resolution was adopted to approve Appropriation Adjustments within Probate/Juvenile Fund #101-2500 and Sheriff's Office Fund #630.  
Vote: Unanimous
- 07-1747 A resolution was adopted to authorize payment of Bills. Vote: Unanimous
- 07-1748 A resolution was adopted to Amend Section 4.12 of the Warren County Personnel Policy Manual to add usage to County Issued Cell Phones. Vote: Unanimous
- 07-1749 A resolution was adopted to accept Resignation, due to Retirement, of G. Jean Miranda, Deputy Clerk, within the Commissioners Department, effective December 28, 2007. Vote: Unanimous
- 07-1750 A resolution was adopted to accept Resignation of Judith Wilson, Custodial Worker I, within the Warren County Building Services Department, effective November 3, 2007. Vote: Unanimous
- 07-1751 A resolution was adopted to authorize the Posting of the "Custodial Worker I" position, within the Building Services Department, in accordance with the

Warren County Personnel Policy Manual, Section 2.02 (a). Vote: Unanimous

- 07-1752 A resolution was adopted to hire Nicole Cepen as Billing Clerk I, within the Water and Sewer Department. Vote: Unanimous
- 07-1753 A resolution was adopted to approve and enter into an Agreement with Educational Service Center for Screening and Parent Coordinator Services associated with the administration of the Help Me Grow Grant on behalf of the Warren County Children Services Board, on behalf of Family and Children First Council. Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – nay
- 07-1754 A resolution was adopted to authorize payment of Bills. Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – abstain
- 07-1755 A resolution was adopted to cancel Regularly Scheduled Commissioners' Meeting of November 1, 2007. Vote: Unanimous
- 07-1756 A resolution was adopted to approve Appropriation Adjustment from Commissioners' Fund #101-1110 into Common Pleas Court Probation. Vote: Unanimous

#### DISCUSSIONS

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On motion, upon unanimous call of the roll, the Board entered into executive session at 9:36 a.m. to discuss personnel matters pursuant to Ohio Revised Code Section 121.22 (G) (1) and pending litigation pursuant to Ohio Revised Code Section 121.22 (G)(3) and exited at 10:36 a.m.

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Jim Aumann, Treasurer, and James Spaeth, Clerk of Courts, were present for a meeting of the Investment Advisory Board with Mr. Aumann presenting the following information:

Total Agency Securities	\$81,483,335
Total Bank CD's	27,000,000
LCNB Asset Management	16,261,466
5/3 Asset Management	28,468,842
Total Star Ohio	19,053,479
Total Various Special Assessment GO Bonds	269,412

Total Accounts	172,536,534
Total Year to Date Interest to General Fund	7,990,765

Mr. Aumann then questioned the Advisory Board members if they would like to consider utilizing a third management fund, managed by PNC Bank.

Upon discussion the Board determined they would like Mr. Aumann to continue to manage the County's remaining funds rather than pay an additional bank to provide the service that they determined Mr. Aumann is currently doing well.

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On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

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Kimm Coyner, Economic Development Director, was present along with Greg Jolivette, President, Butler County Commissioners and Deborah Lieberman, Judy Dodge, and Dan Foley, Montgomery County Commissioners for a presentation of the findings of the Phase One I-75 Corridor Study presented by J. Scott Golan, Richard Palmer and Candace Klein - Property Advisory and Ken Muth, BHDP Architects.

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Upon motion the meeting was adjourned.

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David G. Young, President

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Pat Arnold South

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C. Michael Kilburn

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on October 30, 2007, in compliance with Section 121.22 O.R.C.

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Tina Davis, Clerk  
Board of County Commissioners  
Warren County, Ohio